



# PERIYAR UNIVERSITY

PERIYAR PALKALAI NAGAR, SALEM – 636 011, Tamil Nadu, India

UGC Funded

Women's Studies Centre

ANTI-SEXUAL HARASSMENT CELL

## Proforma for Filing of Complaints of Sexual Harassment

**I. Complainant(s):**

Student/resident/academic staff/ non-teaching staff/outsider/service provider

Name	
Age	
Sex	
Address	
School/Department/Centre	
Phone number	
Email	

**II. Person(s) against whom the complaint is being lodged:**

Student/resident/academic staff/ non-teaching staff/outsider/service provider

Name(s)	
Age	
Sex	
Address	

School/Department/Centre	
Phone number	
Email	

**III. The Complaint:**

1. Is the defendant known to the complainant?	
2. Is this the first incident of this kind? If yes, skip 3 and 4.	
3. Was exactly the same person (s) involved? If no, specify further.	
4. Was the first incident reported? To whom? When? What action, if any was taken?	
5. Approximate date (s), time (s) and location (s) of incident (s), starting from the most recent.	

*The complaints may be sent to “The Chair Person, Anti-Sexual Harassment Cell, Women’s Studies Centre, Periyar University, Salem -636011” in a sealed cover or through email. The email ID: [puashc@gmail.com](mailto:puashc@gmail.com). In case of on line complaints, the processing will subject to physical validation of signature of the complainant by the Chair Person/Members of ASHC.*

**Additional details of the complaint may be recorded here:**

(Extra Sheet may be attached if needed)