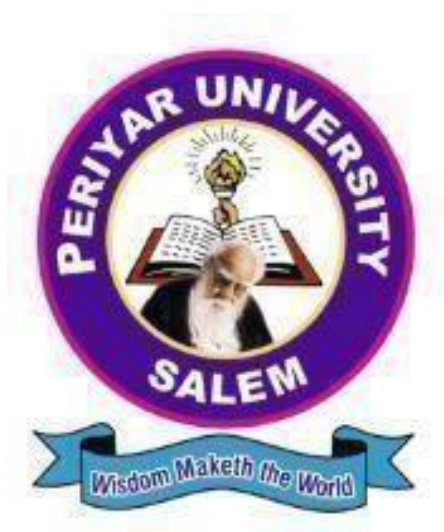


PERIYAR UNIVERSITY

SALEM – 636011



DEGREE OF BACHELOR OF ARTS
CHOICE BASED CREDIT SYSTEM (CBCS)

SYLLABUS FOR
BACHELOR OF SOCIAL WORK
(B.S.W.)
(SEMESTER PATTERN)
(FOR THE STUDENTS ADMITTED FROM THE ACADEMIC
YEAR 2026-2027 ONWARDS)

BACHELOR OF SOCIAL WORK

PROGRAMME OUTCOMES

PO1: Professional Knowledge: Facilitate the students to understand appraise, and integrate multiple sources of knowledge, including research-based knowledge, and practice wisdom

PO2: Ethical and Professional values: Inculcate Social Work knowledge, Professional Ethics, Principles and methods to guide professional practice.

PO3: Technical and Operating Skills: Engage, assess, intervene, and evaluate with individuals, families, groups, organizations and communities.

PO4: Competencies and Professional Behaviour: Ability to practice personal reflection, apply professional skills, behaviour and self-correction to assure continual professional development

PO5: Decision Making Skills: Facilitate strategies of ethical reasoning to arrive at principled decisions.

PO6: Entrepreneurial Skills: Enrich professional capabilities and skills forth continuous professional development to become an Entrepreneur.

PO7: Critical Thinking: Apply critical thinking to inform and communicate professional judgments and mould the students into active social workers by integrating theory to practice

PO8: Problem Solving: Develop Problem solving skills in relation to the psycho-social problems of Individuals and groups as well as communities

PO9: Communication and Implications: Capability to demonstrate professional demeanor in behaviour, appearance, and communication.

PO10: Lifelong Learning and Development: Train professional social worker to be independent and lifelong learning to discover, appraise, and attend to changing locales, populations, scientific and technological developments and emerging social trends to provide relevant services

PO11: Leadership Skills: Establish Leadership Skill in promoting sustainable changes in service delivery and practice to improve the quality of social services

PO12: Analytical Skills and Intervention: Analyse, assess, intervene and evaluate models of Social Work for the Interventions.

PROGRAMME SPECIFIC OUTCOMES

PSO1: Gain knowledge on Social Work Profession to practice in the contemporary world.

PSO2: Inculcate social values among the students, so that they become the change agents for the betterment of the society.

PSO3: Engage diversity and difference in practice and sensitize the student community on all the social issues prevailing in the society.

PSO4: Enhance experiential learning through field work practice and apply methods of Social Work for the holistic development of Individual, Groups, Families and Communities.

PSO5: Adopt indigenous models, strategies, and approaches to empower vulnerable sections at various levels of micro, meso and macro systems.

MAPPING OF Pos with PSOs

	PSO1	PSO2	PSO3	PSO4	PSO5
PO1	3	3	3	3	3
PO2	3	3	3	3	3
PO3	3	3	3	3	3
PO4	3	3	3	3	3
PO5	3	3	3	3	3
PO6	3	3	3	3	3
PO7	3	3	3	3	3
PO8	3	3	3	3	3
PO9	3	3	3	3	3
PO10	3	3	3	3	3
PO11	3	3	3	3	3
PO12	3	3	3	3	3

Correlation Rubrics

High	Moderate	Low	No Correlation
3	2	1	0

Consolidated Semester wise and Component wise Credit distribution

Parts	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Credits
Part I	3	3	3	3	-	-	12
Part II	3	3	3	3	-	-	12
Part III	14	14	13	17	18	25	100
Part IV	2	3	3	2	6	1	18
NMSDC	-	2	2	2	2	2	10
Total	22	25	24	27	26	28	152

***Part I, II, and Part III components will be separately taken into account for CGPA calculation and classification for the under graduate programme and the other components. IV, V have to be completed during the duration of the programme as per the norms, to be eligible for obtaining the UG degree**

BACHELOR OF SOCIAL WORK–CURRICULUM TEMPLATE

FIRSTYEAR

Semester-I

PART	COURSE GROUP	PAPER TYPE	SUBJECTS	WEEKLY HOURS	CREDITS	EXAM HOURS	CIA	EA	TOTAL
Part-I	Language	Theory	Language	6	3	3	25	75	100
Part-II	Language	Theory	English	6	3	3	25	75	100
Part-III	Core-1	Theory	Introduction to Social Work (Core)	5	5	3	25	75	100
	Core-2	Practical	Field Work–I (Core)	5	5	3	60	40	100
	Allied-I	Theory	Sociology for Social Work (Allied)	4	4	3	25	75	100
Part-IV	NME-I (Offered to other departments)	Theory	Social Problems in India (Non Major Elective)	2	2	3	25	75	100
	Common Paper to All UG Programmes	Theory	Value Education	2	1	3	25	75	100
			Total	30	22				

FIRSTYEAR
Semester-II

PART	COURSE GROUP	PAPER TYPE	SUBJECTS	WEEKLY HOURS	CREDITS	EXAM HOURS	CIA	EA	TOTAL
Part-I	Language	Theory	Language	5	3	3	25	75	100
Part-II	Language	Theory	English	5	3	3	25	75	100
Part-III	Core-3	Theory	Social Case Work (Core)	5	5	3	25	75	100
	Core-4	Practical	Field Work–II (Core)	5	5	3	60	40	100
	Allied-II	Theory	Psychology for Social Work (Allied)	4	4	3	25	75	100
Part-IV	Non Major Elective	Theory	Marriage and Life Education (Non Major Elective)	2	2	3	25	75	100
	Common Paper to All UG Programmes	Theory	Disaster Management	2	1	3	25	75	100
	NMSDC	Practical/ Viva	Naan Mudhalvan	2	2	3	25	75	100
		Total		30	25				

SECOND YEAR
Semester-III

PART	COURSE GROUP	PAPER TYPE	SUBJECTS	WEEKLY HOURS	CREDITS	EXAM HOURS	CIA	EA	TOTAL
Part-I	Language	Theory	Language	5	3	3	25	75	100
Part-II	Language	Theory	English	6	3	3	25	75	100
Part-III	Core-5	Theory	Social Group Work (Core)	5	5	3	25	75	100
	Allied	Practical	Field Work–III (Allied)	5	4	3	60	40	100
	Elective	Theory	Child Rights and Welfare Programmes (Elective)	4	4	3	25	75	100
Part-IV	Skill Enhancement Course	Theory	Entrepreneurship Development (Skill Enhancement Course)	1	2	3	25	75	100
	Common Paper to All UG Programmes	Theory	Health and Wellness	2	1	3	25	75	100
	NMSDC	Practical/ Viva	Naan Mudhalvan	2	2	3	25	75	100
		Total		30	24				

SECOND YEAR
Semester-IV

PART	COURSE GROUP	PAPER TYPE	SUBJECTS	WEEKLY HOURS	CREDITS	EXAM HOURS	CIA	EA	TOTAL
Part-I	Language	Theory	Language	5	3	3	25	75	100
Part-II	Language	Theory	English	5	3	3	25	75	100
Part-III	Core-6	Theory	Community Organization and Social Action (Core)	5	5	3	25	75	100
	Core-7	Practical	Field Work–IV (Core)	5	5	3	60	40	100
	Allied	Theory	Human Rights and Social Justice (Allied)	3	4	3	25	75	100
Part-IV	Elective	Theory	Medical social work (Elective)	3	3	3	25	75	100
	Skill Enhancement Course	Practical	Skill Lab –I: Implementation of SDG goals through methods of social work (Skill Enhancement Course)	2	2	3	60	40	100
	NMSDC	Practical/ Viva	Naan Mudhalvan	2	2	3	25	75	100
		Total		30	27				

THIRD YEAR
Semester-V

PART	COURSE GROUP	PAPER TYPE	SUBJECTS	WEEKLY HOURS	CREDITS	EXAM HOURS	CIA	EA	TOTAL
Part-I	Core-8	Theory	Social Work Research and Statistics (Core)	6	5	3	25	75	100
Part-II	Core-9	Theory	Social Welfare Administration (Core)	6	5	3	25	75	100
Part-III	Core-10	Theory	Field Work–V (Core)	6	5	3	60	40	100
	Elective	Theory	Family and Child Welfare (Elective)	5	3	3	25	75	100
	Skill Enhancement Course	Practical	Skill lab II– computer skills for social worker (Skill Enhancement Course)	3	2	3	60	40	100
Part-IV	Internship	Report	Summer Internship / Industrial Training (Summer vacation at the end of IV semester activity)	-	2	3	25	75	100
	Common Paper to All UG Programmes	Theory	Environmental Science	2	2	3	25	75	100
	NMSDC	Practical/ Viva	Naan Mudhalvan	2	2	3	25	75	100
		Total		30	26				

THIRD YEAR
Semester-VI

PART	COURSE GROUP	PAPER TYPE	SUBJECTS	WEEKLY HOURS	CREDITS	EXAM HOURS	CIA	EA	TOTAL
Part-I	Core-11	Theory	Economic and Political System (Core)	5	5	3	25	75	100
Part-II	Core-12	Theory	Industrial Psychology (Core)	5	5	3	25	75	100
Part-III	Core-13	Theory	Corporate Social Responsibility (Core)	5	5	3	25	75	100
	Core-14	Practical	Field Work – VI (Core)	5	5	3	60	40	100
	Core Project-15	Project	Group Project (Core)	5	5	3	60	40	100
Part-IV	Common Paper to All UG Programmes	-	Extension Activity	1	1	3	25	75	100
	NMSDC	Practical/ Viva	Naan Mudhalvan	2	2	3	25	75	100
			Total	30	28				

Total Credits: 152

METHODS OF EVALUATION		
Internal Evaluation	Continuous Internal Assessment Test	25 Marks
	Assignments/Snap Test/Quiz	
	Seminars	
	Attendance and Class Participation	
External Evaluation	End Semester Examination	75 Marks
Total		100 Marks

METHODS OF ASSESSMENT	
Remembering(K1)	• The lowest level of questions require students to recall information from the course content • Knowledge questions usually require students to identify information in the text book.
Understanding(K2)	• Understanding of facts and ideas by comprehending organizing, comparing, translating, interpolating and interpreting in their own words. • The questions go beyond simple recall and require students to combine data together
Application(K3)	• Students have to solve problems by using/applying a concept learned in the classroom. • Students must use their knowledge to determine an exact response.
Analyze(K4)	• Analyzing the question is one that asks the students to break down something into its component parts. • Analyzing requires students to identify reasons causes or motives and reach conclusions or generalizations.
Evaluate(K5)	• Evaluation requires an individual to make judgment on something. • Questions to be asked to judge the value of an idea, a character, a work of art, or a solution to a problem. • Students are engaged in decision-making and problem – solving. • Evaluation questions do not have single right answers.
Create(K6)	• The questions of this category challenge students to get engaged in creative and original thinking. • Developing original ideas and problem solving skills

SEMESTER- I

INTRODUCTION TO SOCIAL WORK

PRE-REQUISITE	An idea on concepts such as service, reform, development and the beginning of social work in India
Learning Objectives	
1	To introduce the basic concepts of Social Work.
2	To familiarize with the principles, values, and ethics of Social Work.
3	To kindle the learners to develop the desire to explore the origin of Social Work in India and abroad.
4	To support the learners to learn the contribution of various religions towards society's welfare.
5	To analyze and explain the methods of Social Work.
Course Outcomes On the successful completion of the course, students will be able:	
	Taxonomy Levels
CO1: To comprehend the Meaning, Definition, Basic Assumptions, Objectives, Philosophy, Ethics, and Principles of social work.	K1,K2,K3
CO2: To appreciate Social Work as a Profession.	K2,K3,K4
CO3: To define, recall, explain, demonstrate and outline the basic concepts of Social Work.	K3,K4
CO4: Distinguish and examine the history and development of Social Work as a Profession.	K1,K4,K5
CO5: To apply the methods of Social Work in the various fields of Social Work practice.	K3,K4,K5

Syllabus

UNIT I

(15Hours)

Introduction to Social Work: Meaning & Definition, Objectives, Characteristics, Principles, Values and Ethics. Social Work as a Profession.

UNIT II

(15Hours)

Basic Concepts in Social Work: Social Service, Social Welfare, Social Assistance, Social Development, Social Security, Social Justice, Social Inequality, Social Defense.

UNIT III

(15Hours)

History and Development of Social Work: Development of Social Work–USA, UK, India.

UNIT IV

(15Hours)

Methods of Social Work: Meaning, Definition, Objectives & Principles of –Social Case Work, Social Group Work, Community Organization, Social Work Research, Social Welfare Administration and Social Action.

UNITV

(15Hours)

Fields of Social Work Practice in India: Health Settings, Family and Child Welfare Settings, Rural, Tribal and Urban Community Settings, Correctional Settings, Industrial Settings, Welfare of Youth, Aged and Differently Abled and School Social Work. Role of AI in Social Work practices.

LEARNING SOURCES

Text Books:

1. Ahuja, Ram. (2002). *Indian Social Systems*, New Delhi: Rawat Publications.
2. Bhattacharya, Sanjay. (2003). *Social Work: An Integrated Approach*, Delhi: Deep & Deep Publications.
3. Choudry, Paul D. (1983). *Introduction to Social Work*, New Delhi: Atma Ram Publications.
4. Chandrasekar. (2012). *New Heights in Contemporary Social Work*, Delhi: Cyber Tech Publications.
5. Joshi, S.C. (2004). *Hand book of Social Work*, New Delhi: Akansha Publications.

Books for References:

1. Bhattacharya, S.(2003). *Social Work –An Integrated Approach*. Deep & Deep publication.
2. Rameshwari Devi & Ravi Prakash. (1998). *Social work and Social Welfare Administration (Method and Practice)*. Mangal Deep Publication.
3. Sanjay Roy. (2011). *Introduction to Social Work & practice in India*. Akansha publishing.
4. Saxena, S.K. (2011). *Social Movements in India*, New Delhi: Centrum Press Publications.
5. Singh,K. (2011). *An Introduction to Social Work*. ABD Publishers.

Online Resources:

1. <http://sites.google.com/socialwork>
2. https://en.wikipedia.org/wiki/Social_work
3. <http://www.disabilityaffairs.gov.in/upload/uploadfiles/files/RPWD%20ACT%202016.pdf>
4. https://youtube.com/channel/UCedfu_XQsbrhtOUjzhcwaYw
5. <https://youtube.com/user/kkhsou>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M– Medium

L-Low

FIELD WORK-1
(LAB SESSIONS)

Prerequisites	Basic Understanding on Personality development topics and organizations
Learning Objectives	
1	To develop the capacity to reflect over one's own behaviors.
2	To describe its effect on self and others.
3	To demonstrate skills to establish relationship with individuals, groups and communities with reference to social work.
4	To provide an exposure to and understanding about the various agency settings to the students.
5	To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations

Course Outcome

The Successful completion of this course shall enable the student;

CO1: Predict own behavior and analyze its impact.

CO2: Asses the skills to establish relationship with individuals, groups and communities.

CO3: Experience the activities of various agencies

CO4: Analyze the various projects of government and non-government organizations

CO5: Develop report writing skill and understand role of professional Social Workers in different settings

Syllabus

1	Interpersonal Relationships (Concept, skills, importance and relevance to social work)
2	Communication Skills (Concept, type, importance and relevance to social work)
3	Documentation & Report Writing Skills. (Concept, Types of Report, importance and relevance to social work)
4	Societal Analysis (Concept, Tools and techniques, importance and relevance to social work)
5	Understanding Group Behavior (Concept, importance and relevance to social work)
6	Indian Social Problems (Concept, Different types of social problem, Causes and consequences)

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

SOCIOLOGY FOR SOCIAL WORK

Prerequisites	Basic Understanding of Sociology for Social Workers
Learning Objectives	
1	To define the concepts in Sociology and its relevance to Social Work
2	To understand Social Stratification and its significance in the Society
3	To know the need and importance of Social Institutions
4	To appreciate the factors responsible for Change in the Society and its importance in Social Work practice
5	To explain the various Social Problems in India

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To find the relevance of Sociology to Social Work

CO2: To understand the need, importance, and types of the various systems in the Society

CO3: To apply the knowledge acquired about the Society in the practice of Social Work

CO4: To analyse the issues and challenges in the Society

CO5: To experiment the use of the methods of Social Work in its practice

SYLLABUS

UNIT– I

(12Hours)

Introduction to Sociology: Sociology – Meaning, Definition. Society –Meaning, Definition, Characteristics, Types. Community – Meaning, Definition, and Types. Socialisation – Meaning, Definition, Agents of Socialisation. Culture – Meaning, Definition, Components of Culture. Sociology and its relation and difference to Social Work.

UNIT– II

(12Hours)

Social Stratification: Social Stratification – Meaning, Definition, Characteristics, Need and Importance. Caste, Class – Definition, Difference between Caste and Class, Changing Patterns in Caste and Class, Impact of Caste, and Class on Indian Society. Sex and Gender – Meaning, Definition, Difference. Social Mobility – Meaning, Definition, Forms of Social Mobility

UNIT– III

(12Hours)

Social Institutions: Social Institutions –Meaning, Definition. Marriage – Meaning, Definition, Types, Changing Trends. Family – Meaning, Definition, Functions, Types, Changing Trends. Kinship – Meaning, Definition, Types. Religion – Meaning, Definition, Types, Role of Religion in Society

UNIT– IV

(12Hours)

Principles of Sociology: Social Control – Meaning, Definition, Functions, Forms of Social Control. Social Processes – Meaning, Definition, Types. Social Change – Meaning, Definition, Causes, Factors affecting Social Change. Social Movements – Meaning, Definition, Factors essential for Social Movements.

UNIT– V**(12Hours)**

Social Problems in India: Meaning, Definition, Types, Causes of the various Social Problems in India – Poverty, Unemployment, Illiteracy, Crime, Addiction, Health, Migration, Gender Discrimination, Corruption.

Learning Sources:**Text Books**

1. Ahuja, Ram. (1999) Society in India: Concepts, Theories and Changing Trends, Jaipur: Rawat Publications
2. Bottmore. T.B, 1980: Sociology: —A Guide to Problems and literature, New Delhi. McGraw Hill
3. Kapadia, K.M., (1966) Marriage and Family in India, New Delhi: Oxford University Press
4. Rao Shankar, (2006) Sociology of Indian Society, New Delhi: S Chand
5. Srinivas M.N., 1966: Social Change in India: New Delhi, Orient Longman

Books for Reference

1. Dhanagare, D., N. (1993) Indian Sociology, Jaipur and New Delhi: Rawat Publications
2. Prabhu, P.H., (1970) Hindu Social Organization, Madras: Popular Prakasham
3. Shah A.M., (2010) The Structure of Indian Society: Then and Now, New Delhi, Routledge
4. Singh, Yogendra, (1973) Modernization of Indian Tradition, New Delhi: Thompson Press
5. Srinivas, M.N., (1970) Social Change in Modern India, Madras: Allied Publishers

Web Resources

1. <http://www.sociologyguide.com/>
2. <http://www.importantindia.com/3910/essay-on-social-problems-in-india/>
3. <https://www.researchgate.net>
4. <https://shodhganga.inflibnet.ac.in/>
5. <http://www.ignou.ac.in/>

MAPPING WITH PROGRAMME- SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong**M– Medium****L-Low**

SOCIAL PROBLEMS IN INDIA

Prerequisites	Basic Understanding of Social Problems
Learning Objectives	
1	To define the various Social Problems in India
2	To realize the Causes of Poverty and Unemployment
3	To know the measures to eradicate Illiteracy and Unemployment
4	To analyse the cause of Crime and Corruption as Social Problems in the Indian Society
5	To evaluate the role of a Social Welfare Programmes for the eradication of Social Problems in India

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To find the relevance of understanding the various Social Problems in India

CO2: To recognize the various types of Social Problems

CO3: To apply the knowledge acquired about Social Problems in its eradication

CO4: To analyse the issues and challenges in the Society

CO5: To experiment the Welfare Schemes for the eradication of Social Problems in India

SYLLABUS

UNIT– I (6Hours)

Introduction to Social Problems in India: Meaning, Definition, Characteristics of Social Problems, Role of SDGs in Social Problems

UNIT– II (6Hours)

Poverty and Population Explosion: Poverty- Meaning, Definition, Causes.

Population Explosion –Meaning, Causes and Effects

UNIT– III (6Hours)

Illiteracy and Unemployment: Illiteracy – Meaning, Definition, Steps for Removal of Illiteracy. **Unemployment** – Meaning, Definition, Causes, Types

UNIT– IV (6Hours)

Crime and Corruption: Crime – Meaning, Definition, Causes, Types. **Corruption** – Meaning, Definition, Impact of Corruption on Indian Society

UNIT– V (6Hours)

Social Welfare: Meaning, Definition, Role of State Social Welfare Department, Voluntary Social Welfare Organisation and National Council of Social Welfare in the eradication of Social Problems in India.

Learning Sources:

Books for Study

1. Ahuja Ram,(2014) Social Problems in India, Jaipur: Rawat Publications
2. Madan G.R.(2009) Indian Social Problems, New Delhi: Allied Publishers
3. Parrillo Vincent N. (2008) Encyclopedia of Social Problems. California: Sage Publication
4. Rao Shankar(2017) Indian Social Problems A Sociological Perspective, New Delhi: S. Chand
5. Sarkar Sukanta (2015), Social Problems in India. New Delhi: Gyan Books

Books for Reference

1. Govinda Rangachar and Poornima M, (2019), India's Social Sector and SDGs Problems and Prospects: Oxfordshire, England UK, Routledge India
2. Rao Shankar (2006) Sociology of Indian Society, New Delhi, S. Chand
3. Shah A.M.,(2010) The structure of Indian Society: Then and Now: New Delhi, Routledge
4. Sharma, K.R., (1997). Indian Society, New Delhi: Atlantic Publishers
5. Srinivas M.N, (1980). India's Social Structure, New Delhi: Hindustan Publication

Web Resources

1. <http://www.sociologyguide.com/>
2. <http://www.importantindia.com/3910/essay-on-social-problems-in-india/>
3. <http://www.insoso.org/>
4. <https://www.egyankosh.ac.in/>
5. <https://shodhganga.inflibnet.ac.in/>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

Part - IV	Compulsory Paper
Title of the Course:	Value Education

SEMESTER II

SOCIAL CASE WORK

Prerequisites		Basic Understanding about Human Growth and Development, Individuals and Society.
Learning Objectives		
1	To teach the method of social work and to understand values and principles of working with individuals. .	
2	To enhance understanding of the basic concepts, tools and techniques in working with individuals.	
3	To Acquire knowledge of different intervention models and develop skills to utilize them.	
4	To obtain Skills and understand the role of Social Case Worker.	
5	To Facilitate in the process of using case work methods for professional development	
Course Outcome The Successful completion of this course shall enable the student; CO1: To teach the concept and Principles of Social Case Work CO2: To understand the process of Social Case Work. CO3: To apply the suitable theories and models to resolve the problems of Individuals. CO4: To develop the ability to critically analyze problems of individuals and skills for working with individuals in various practice settings CO5: To evaluate the students to work with Individuals in various settings.		

SYLLABUS

UNIT-1

(12 Hours)

Social Case Work: Definition, Nature, Purpose of Social Case Work. Philosophical assumptions and case work values. Case work and its relationship with other methods of Social Work. Historical development of Social Case work in India and in the West (UK&USA). Skills and Roles of Case Worker. Principles of Social Case Work.

UNIT-2

(12 Hours)

Components and Tools of Social Case Work: Components: Person, Problem, Place and Process. **Case worker- client relationship:** Meaning and Importance, Characteristics of Professional Relationship, Empathy .Problems in Relationship -Transference and Countertransference, Resistance. **Case Work Tools:** Observation, Listening, Interview, Collateral Contacts and Home Visits.

UNIT-3

(12 Hours)

Case Work Process – Study (Case recording, Interview, Collateral contacts etc) Diagnosis - Treatment (methods and techniques), Follow – up and termination. **Recording:** Uses, Principles, Types, Structure and Content,

UNIT-4

(12 Hours)

Theories and Approaches in Case Work: Psycho-Social approach, Functional approach, Problem-Solving approach, Behavioral Modification, Family Centered Approach, Client Centered therapy, Crisis Intervention ,Psychotherapy, Transactional Analysis and Holistic approach .

UNIT-5

(12 Hours)

Case work in different settings: School/Education setting, Family and Children Welfare setting, Community setting, Clinical settings, Correctional and Industrial settings –Working with older adults, Persons with Disability and Terminally ill. Substance and De-Addiction Treatment Services.

Text Books

1. Bhattacharya, S. (2009). Social casework administration and development. New Delhi: Rawat Publications.
2. Harris, F.J., 1970 Social Case Work, Oxford University Press, Nairobi.
3. Mathew, G., & Tata Institute of Social, S. (1992). An introduction to social casework: Tata Institute of Social Sciences.
4. Timms, N. (1972). Recording in social work: Routledge and K. Paul.
5. Upadhyay, R.K. (2003). Social case work: A therapeutic approach. New Delhi: Rawat Publication

Books for References:

1. Jeffrey, K.A., & Shepard, D.S. (2009). Counselling: theories and practice. New Delhi: Cengage Learning India Pvt. Ltd.
2. Goldstein H. 1979, Social Work Practice: A Unitary Approach, Carolina, University Carolina Press.
3. Hamilton, G. 1946, Principles of Social Case Recording, New York, Columbia University Press.
4. Helen, 1995, Social Case Work: A Problem Solving Process, The University of Chicago
5. Robert W, Roberts Robert H. Nee, 2000 Theories of Social Casework, University of Chicago Press, Chicago.

Web Resources

1. <https://www.socialworkin.com>
2. <https://www.guide2socialwork.com/social-group-work/>
3. <https://www.socialwelfare.library.vcu.edu>
4. <http://www.ignou.ac.in>
5. <https://www.researchgate.net>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

FIELD WORK–2 (LAB SESSIONS)

Prerequisites	Basic Understanding on Personality development topics and organizations
Learning Objectives	
1	To develop the capacity to reflect over one's own behaviors.
2	To describe its effect on self and others.
3	To demonstrate skills to establish relationship with individuals, groups and communities with reference to social work.
4	To provide an exposure to and understanding about the various agency settings to the students.
5	To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations

Course Outcome

The Successful completion of this course shall enable the student;

CO1: Predict own behavior and analyze its impact.

CO2: Asses the skills to establish relationship with individuals, groups and communities.

CO3: Experience the activities of various agencies

CO4: Analyze the various projects of government and non-government organizations

CO5: Develop report writing skill and understand role of professional SocialWorkers in different settings

Syllabus

1	Networking. (Concept, Types, Techniques, relevance to social work)
2	Need Analysis (Concept, Procedure, Relevance to social work)
3	Visual Aids Presentations (Puppet Training)
4	Public Speaking. (Concept, Techniques, Exercises) Public Relations. (Concept, Techniques, Relevance to social work)–
5	Fund Raising (Concept, Types, Techniques, Relevance to social work)
6	Networking. (Concept, Types, Techniques, Relevance to social work)

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

PSYCHOLOGY FOR SOCIAL WORK

Prerequisites	Basic Understanding of Psychology
Learning Objectives	
1	To provide Knowledge of Psychology and its relevance to social work
2	To understand the principles of human growth and development.
3	To introduce various stages and processes in human development.
4	To identify development theories and their application
5	To acquire skills in applying social work intervention methods in promoting mental health.

Course Outcomes

On the successful completion of the course, students will be able:

CO1: To be aware of the application of psychology in social work practice

CO2: To understand the principles and process of human growth and development

CO3: To evaluate various developmental tasks and hazards in the human development process

CO4: To understand the theories of development and their application in social work

CO5: To evaluate various intervention methods for mental health.

SYLLABUS

UNIT– I

(12 Hours)

Introduction to Psychology: Psychology- meaning and definition. Fields of psychology. Relevance of psychology in social work. Human Development- meaning, characteristics, and Principles. Concepts of human development- growth and development, maturation, and Learning. - its impact on human development.

UNIT– II

(12 Hours)

Life span – Characteristics and stages. **Prenatal period** –conception, stages, Characteristics, and hazards. Types of delivery.

UNIT– III

(12 Hours)

Infancy and Childhood - Developmental task, characteristics, and hazards of infancy, babyhood, early and late childhood. Jean Piaget's theory of cognitive development.

UNIT– IV

(12 Hours)

Puberty and Adolescence – physical, psychological, and social changes and hazards. Development of self-concept and self-esteem and its impact on adolescence. Erikson's theory of psychosocial development. Role of Social worker in Schools and colleges

UNIT– V

(12 Hours)

Adulthood, middle age, and old age -developmental task, characteristics, adjustments- vocational and marital, and hazards. Role of a social worker in family counseling.

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	M	S	M
CO2	S	S	M	S	S
CO3	M	S	S	S	S
CO4	S	S	S	S	S
CO5	M	S	S	S	S

S – Strong

M– Medium

L-Low

MARRIAGE AND LIFE EDUCATION

Prerequisites	Basic Understanding of Family
Learning Objectives	
1	To enrich the knowledge about the Concept of Marriage
2	To understand the role of family, school, and media in imparting family life education.
3	To know the importance of communication in marriage life.
4	To acquire knowledge on various problems in family life
5	To identify the various welfare services for settling family disputes

Course Outcomes

On the successful completion of the course, student will be able:

CO1: To be aware of the concept and characteristics of marriage

CO2: To understand the values and role of family, school, and media in family life

CO3: To apply the knowledge of communication in family life

CO4: To analyze various reasons for the marital problems

CO5: To evaluate the welfare services in marital dispute settlement

SYLLABUS

UNIT– I

(6Hours)

MARRIAGE – a social institution. **Marriage** – meaning, definition. Marriage as an institution. Types of marriages, importance, and purpose of marriage. Marriages in India. Role of society, culture, religion, and family values in marriage. Premarital counseling – importance in premarital preparation.

UNIT– II

(6Hours)

Family – concept, and definition. Types of family. Characteristics and functions of the family. Family life cycle – Formative, expanding, and contracting stages. Problems at each stage of the cycle

UNIT– III

(6Hours)

Family Life – meaning and importance. Socialization process – concept and significance in shaping the individual behaviour. Role of socialization agents –family, teachers, friends, and media in developing the personality and moral values of an individual

UNIT– IV

(6Hours)

COMMUNICATION IN MARRIAGE: Communication – meaning and importance. Communication in marriage – communication between partners, the importance of listening between partners. Handling conflicts in marriage, accepting the differences. Changing roles in men and women due to career development of women, an appropriate division of roles – importance

UNIT– V

(6Hours)

Problems in Marital Life: Violence and harassment, dowry, addiction, extra – marital affair, marital rape, separation, divorce. Psycho-social effects of divorce. Problems faced by single parents in society. Legal implications in marriage and divorce. **Family Welfare Services** Pre-marital Counselling, Family Counselling Centres, Family Court, All Women’s Police Station.

Text books

1. Betty, Carter, and Monica, Mc Goldrick, The Changing Family Life Cycle–A Framework for Family Therapy, II Ed
2. David J.Bredehoft, Michael J.Walcheski, Family Life Education: Integrating Theory and Practice, Ingram
3. Lane H. Powell, Dawn Cassidy, Family Life Education: Working with Families Across the Life Span, Waveland Press
4. Sharma, Rajendra, (1997) K. Indian society–Institutions and Change. New Delhi: Atlantic,
5. Rao Shankar, C.N. Principles of Sociology. New Delhi: S. Chand

Books for References

1. Dhanagare, D.,N. (1993) Indian Sociology. Jaipur and NewDelhi: Rawat,
2. Kaila, H.,L., (2005), Women, Work and Family, New Delhi; Rawat Publications.
3. Kapadia, K.,M.,(1968), Marriage and Family in India; Oxford University Press
4. Marie, Mascarenhas, (1999), Family Life Education of Value Education.
5. William, J., Goode, (1989), The Family; Prentice Hall of India, Pvt. Ltd. New Delhi

Web Resources

1. <https://culturalatlas.sbs.com.au/indian-culture/indian-culture-family>
2. <https://www.egyankosh.ac.in/>
3. <https://www.marriage.com/>
4. <https://www.betterhealth.vic.gov.au/>
5. <https://uk.practicallaw.thomsonreuters.com/>

MAPPING WITH PROGRAMME- SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	S	S	M	S
CO2	S	S	S	S	S
CO3	M	S	S	S	S
CO4	M	S	S	M	S
CO5	M	S	S	S	S

S – Strong**M– Medium****L-Low**

Part – IV	Compulsory Paper
Title of the Course:	Disaster Management

Course	Naan Mudhalvan Skill Development Course
Title of the Course:	Naan Mudhalvan
Credits:	2

SEMESTER III

SOCIAL GROUP WORK

Prerequisites	Basic Understanding of Group
Learning Objectives	
1	To understand the nature, types and influences of different types of groups in an individual's life.
2	To develop the knowledge and appreciate the role of group dynamics and group leadership in the practice of group work.
3	To acquire understanding and skill in working with groups as a method of socialwork and as intervention method.
4	To create an understanding of the group work process.
5	To identify the settings and areas for the practice of Social GroupWork method.
Course Outcomes On the successful completion of the course, student will be able: CO1: To know the concept of group, values, Principles, characteristics of Social Group Work CO2: To evaluate the students to work with different models of group work practice. CO3: To examine competencies and skills for working with different groups in various settings. CO4: To assess the students to work with dynamics in the group CO5: To collaborate the process of group experience and professional progress	

SYLLABUS

UNIT– I

(12Hours)

Introduction to Groups: Group: Definition, Characteristics; Types of groups: Open and Closed groups, Treatment Groups: Educational, Growth, Remedial, Therapeutic, Re-socialisation, Task oriented groups: Committees, Forum, Council, Team, Developmental groups: Self-help, Support, Training, Significance of groups in the life of an individual.

UNIT– II

(12 Hours)

Group Process & Group Dynamics : Concepts in Group: Morale, Norm, Bond, acceptance, isolation, rejection, conflict and control, Cohesiveness, Communication and Interaction pattern, Decision Making and Problem Solving, Group control, Group culture, Subgroups: meaning and types, Roles in a group: Functional and non-Functional. Group Leadership: Theories, Types, Roles and Leadership skills. Assessing group interaction: Sociometry and Sociogram.

UNIT– III

(12Hours)

Working with groups: Meaning, Definition, Values, Principles and Objectives; Historical development, relevance and scope of Work with Groups. Skills or working with groups: skills in identifying potential groups, skills in forming groups, skills in strengthening groups, facilitation and leadership. Forming and assessing groups: Group formation, Formulation of objectives, individual and group goals, Planning assessment, Implementation and intervention in groups. Stages of group development – Identifying barriers to change and managing them Termination and Evaluation

UNIT– IV

(12Hours)

Social Group work Process: Group Work Process- intake, study, goal/objective setting, interventions, termination, evaluation and follow up. Programme Development: meaning, Programme as a tool; principles of programme planning; programme development process; Stabilization of change effort. Concept and Importance of Programme in Social Group Work. Programme Planning. Group communication methods : Lectures, forum, brain storming, guided discussion, case study, role play, demonstration, Social Media

UNIT– V

(12Hours)

Skills, Model & Settings in Group work: Group Worker – Role, skills and functions. Group Work Recording: types and uses. Social Group Work. Skills and Roles of Social Group Worker. Group Work models: Social, Remedial and Mediating or Reciprocal Models, Social Goal Model and Consensus Model. Social Group Work in Different Settings: Children, adolescents, elderly persons, women and persons with disability, Health education, substance abuse, schools, labour welfare, correctional, community

Text Books

1. Bradler, Sand Roman C.P (2016) Group work Skills and strategies for effective Interventions New York: The Howorth Press.
2. Dave Capuzzi, Douglas R.Gross, Mark D. Stauffer (2010) Introduction to GroupWork, New Delhi, Rawat Publication.
3. David, C., Douglas, R.G. & Mark, D.S.(2010) Introduction To Group Work, New Delhi, Rawat Publication
4. Gravin, Charles.D. Lorriaie & M.Gulier. (2007). A Hand Book of Social Work with Groups .New Delhi: Rawat Publications
5. Trecker, Harleigh B (2020) Social Group Work: Principles and Practice, New Delhi, Pranava Books.

Books for References

1. Erford, B. (2011). Group Work: Processes and Applications. Boston: Pearson
2. Hepworth & Larsen (2010). Direct Social Work Practice: Theory and Skills (8th Edition). Belmont, CA: Brooks/Cole/ Thompson.
3. Konopka, G. (1983) Social Group Work: A Helping Process, New Jersey, Prentice Hall International
4. Sanjay Bhattacharya (2013) Social Work An Integrated Approach, New Delhi, Deep& Deep Publications.
5. Siddiqui, H.Y.(2008) Group Work: Theories and Practices, New Delhi. Rawat Publication

Web Resources

1. <http://glossary.org.in/>
2. <https://www.socialworkin.com>
3. <https://shodhganga.inflibnet.ac.in/>
4. <https://www.guide2socialwork.com/social-group-work/>
5. <http://www.ignou.ac.in>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong**M– Medium****L-Low**

FIELD WORK - III
(OBSERVATION VISITS)

Prerequisites	Basic Understanding on Personality development topics and organizations
Learning Objectives	
1	To develop the capacity to reflect over one's own behaviors.
2	To describe its effect on self and others.
3	To demonstrate skills to establish relationship with individuals, groups and communities with reference to social work.
4	To provide an exposure to and understanding about the various agency settings to the students.
5	To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations

Course Outcome

The Successful completion of this course shall enable the student;

CO1: Predict own behavior and analyze its impact.

CO2: Asses the skills to establish relationship with individuals, groups and communities.

CO3: Experience the activities of various agencies

CO4: Analyze the various projects of government and non-government organizations

CO5: Develop report writing skill and understand role of professional Social Workers in different settings

SYLLABUS

OBSERVATION VISITS		
VISITS	CONTENT	No. of Visits
Health Setting	Hospitals, Community health extension projects, Primary health centres, Psychiatric Departments, Clinics, and HIV Guidance Centres etc.	3
Educational Setting	Formal schools, non- formal/adult education centres, income generating skill development centres, vocational training facilities, etc.	3
Institutional and Non-Institutional Services for Special Groups	The Differently abled Mentally Challenged, Destitute, Migrants, Women, Street Children, Elderly, And other Vulnerable Groups, Adoption Agencies, Child Rights Protection Facilities, Rehabilitation Centres, Labour Welfare Centres/ Workers Education Centresetc.	2
Criminal Justice System & Civic Administration Centres	Prisons/Jails, Courts, Police stations, and agencies under the Juvenile Justice Act. Municipal Corporation, Ward offices, Zila Parishad,Panchayat Samiti, Block Development Office, etc.	3
Community Services	Skill development programme centres, vocational training centres, environment improvement centres, family service centres, Community development projects in urban and rural settings, etc.	2

MAPPING WITH PROGRAMME SPECIFIC OUT COME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	S	S
CO3	S	S	S	S	M
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

CHILD RIGHTS AND WELFARE PROGRAMMES

PRE-REQUISITE	A general idea of the needs and problems faced by children in India
Learning Objectives	
1	To discuss the origin and development of Child rights.
2	To recognize the difference between Needs, Welfare, and Rights.
3	To study the constitutional provisions on Child rights in India.
4	To make aware of the various agencies available in ensuring child rights.
5	To identify the stake holders in Child Development.
Course Outcomes On the successful completion of the course, student will be able:	
	Taxonomy Levels
CO1: Outline conceptual clarity on Human rights and child rights.	K1,K2,K3
CO2: Identify the frame work of child rights in India.	K2,K3,K4
CO3: Distinguish the child protection system in India which focuses on services extended for Children.	K3,K4
CO4: Analyze the role played by constitution in protecting the fundamental Rights of Children.	K1,K4,K5
CO5: Recognize various mechanisms for implementation of the law concerning children and demonstrate Ethical and Professional behaviour in working with children.	K3,K4,K5

Syllabus

UNIT I

(10 Hours)

Child Rights as Human Rights– Rights based approach, Difference between Needs, Welfare and Rights. Child Rights: Meaning, scope, origin and development of child rights in India.

UNIT II

(15 Hours)

Child Rights and Constitutional Provisions – Concept of Human Rights, United Nations Convention on the Rights of the Child (UNCRC), Overview of Legal Systems in India. Provisions for Child Rights in Indian Constitution.

UNIT III

(10 Hours)

Ensuring Child Rights -Principles of practice and role of caregivers in promoting Child Rights. Role of Duty bearers in ensuring Child Rights – Role in protection, prevention, intervention and Rehabilitation. Role of Family, Community, Civil Society, Media and the State. Separation of powers between the Executive, Judiciary and Legislature. Important schemes and services for ensuring child rights.

UNIT IV

(15 Hours)

Legal Measures promoting Child Development – Right of Children to free and compulsory education act 2009, Commission for the protection of Child rights Act 2005, Prohibition of Child Marriage Act 2006, The Immoral Traffic Prevention Amendment Bill 2006, Protection of children from sexual offences Rules 2020, Juvenile Justice Care and Protection Act, 2021. Child Labour Prohibition and Regulation Act, 2016.

UNIT V

(10Hours)

Stakeholders in Child Development - Ministry of Women and Child Development, Roles and Functions of the Central and State level Commission for Protection of Child Rights in India, National Institute of Public Cooperation and Child Development, The Child Welfare Committee. Role of Social Work and Civil Society Organisations: Advocacy, Lobbying, Fact-finding.

Text Books:

1. Bajpai, A. 2003. Child Rights in India: Law, Policy and Practice, New Delhi: Oxford University Press.
2. Chandru,K.,Geetha, R.&Thanikachalam,C.1998. Child Law in India, Chennai: Indian Council for Child Welfare
3. Chopra, G. 2015. Child Rights in India: Challenges and Social Action. NewYork: Springer.

4. Ghosh, A. 1998. A Primer of the Convention on The Rights of The Child, Calcutta: IPER.
5. Manoharan, A. & Mehendale, A. 2012. Commissions for Protection of Child Rights: Answers to Common Questions Children May Have, Bangalore: Centre for Child and the Law National Law School of India University.

Books for References:

1. Mehendale, A. 2012. Handbook for Local Authorities: on Commissions for Protection of Child Rights and Grievance Redressal, Bangalore: Centre for Child and the Law National Law School of India University.
2. Verhellen, E. 2006. Convention on the Rights of the Child, London: Garant Publishers.
- Joachim, T. 2004. Promoting Rights Based Approaches: Experiences and Ideas from Asia and the Pacific, Sweden: Save the Children
3. Upadhyaya Shivendra, 2009. Encyclopedia of Juvenile Rights, Child Rights, and Women Rights, volume 2, Anmol publications, New Delhi.
4. Shrivastava Rekha, 2009 International Encyclopaedia of Women Rights and Children Rights, Anmol Publications, New Delhi.
5. Baxi, Upendra. 2002. Future of Human Rights. Bueren.

Web Resources:

1. [http://www.iicrd.org/sites/default/files/resources/A_Developmental_Child_Rights_Approach\(1\)_0.pdf](http://www.iicrd.org/sites/default/files/resources/A_Developmental_Child_Rights_Approach(1)_0.pdf)
2. <https://www.unicef.org/child-rights-convention/convention-text-childrens-version>
3. <https://www.unicef.org/child-rights-convention/child-rights-why-they-matter>
4. https://www.ohchr.org/sites/default/files/Documents/Issues/RtD/InfoNote_ChildrenYOUTH.pdf
5. https://en.wikipedia.org/wiki/Child_development_in_India

MAPPING WITH PROGRAMME-SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M– Medium

L-Low

Entrepreneurship Development

Pre-requisites	Basic Understanding of Entrepreneurship
Learning Objectives	
1	To implant the concept of Entrepreneurship Development
2	To enrich the knowledge of idea generation and opportunity identification
3	To gain the knowledge about business planning and strategy
4	To know the funding and financing patterns of entrepreneurship development
5	To understand the strategies of marketing and sales
Course Outcomes On the successful completion of the course, student will be able:	
CO1: To become aware the concepts of entrepreneurship development	
CO2: To enhance the knowledge of idea generation and opportunity identification	
CO3: To utilize the knowledge of business planning and strategy	
CO4: To effectively adhere to funding and financing patterns	
CO5: To apply the strategies of marketing and sales	

SYLLABUS

Unit 1: Introduction to Entrepreneurship

6Hours

- Definition and significance of entrepreneurship
- Characteristics and qualities of successful entrepreneurs
- Role of entrepreneurship in economic growth and development

Unit 2: Idea Generation and Opportunity Identification

6Hours

- Creativity and innovation in entrepreneurship
- Techniques for generating business ideas
- Identifying and evaluating market opportunities

Unit 3: Business Planning and Strategy

6Hours

- Elements of a business plan and their importance
- Market research and analysis
- Marketing and sales strategies
- Financial planning and projections

Unit 4: Funding and Financing

6Hours

- Sources of startup funding (bootstrapping, angel investors, venture capital)
- Financial statements and financial analysis

- Pitching to investors and creating investor-ready documents

Unit 5: Marketing and Sales

6Hours

- Market segmentation and targeting
- Product development and branding
- Advertising and promotional strategies

Text Books

1. Khan M.A- Entrepreneurship Development Programmes in India, Delhi, Kanishka Publishing House.
2. Gupta C.B, and Srinivasan N.P, 1992, Entrepreneurship Development, New Delhi, Sultan Chand and Sons.
3. Nikita Sanghvi, Business Environment and Entrepreneurship, CS-FOUNDATION T axmann;2015 ISBN-13:978-9350716236.
4. Francis Cherunilam, Business Environment- Himalaya Publishing House, New Delhi.

Books for Referen ce

1. Mishra D.N., 1990, Entrepreneurship, Entrepreneur Development and Planning in India, Allahabad, Chugh Publishers.
2. Mead, D.C. & Liedholm, C. The dynamics of micro and small enterprises in developing countries. (1998).
3. William A Pride, Robert J. Hughes, and Jack R.Kapoor, (ISBN-13:9781285193946) Foundations of Business, (5th Edition) Cengage Learning Higher Education.
4. Del, Global Business Foundation Skill Students Handbook Cambridge University Press ISBN-13:978-8175967830,

Web Resources

1. <https://www.coursera.org/courses?query=business%20fundamentals>
2. http://164.100.133.129:81/econtent/Uploads/Entrepreneurship_Development.pdf
3. <https://www.mooc-list.com/course/essentials-entrepreneurship-thinking-action-coursera>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

Part – IV	Compulsory Paper
Title of the Course:	Health and Wellness

Course	Naan Mudhalvan Skill Development Course
Title of the Course:	Naan Mudhalvan

SEMESTER IV

COMMUNITY ORGANIZATION AND SOCIAL ACTION

Prerequisites		Basic Understanding of Communities
Learning Objectives		
1	To define the concepts of Community organization and Social Action as a Direct method used in Social Work practice	y
2	To understand the Principles and Processes in Community Organisation and Social Action.	
3	To apply the models of Community Organisation and Social Action in different settings.	
4	To acquire skills in Community Organisation and Social Action understand the role of Social Worker.	
5	To identify the fields for the practice of Community Organisation and Social Action	
Course Outcomes On the successful completion of the course, student will be able: CO1: To become aware of the concept and features of the Community Organisation and Social Action as a direct method in Social Work Practice. CO2: To understand the Values and Principles determining the use of the method of Community Organisation and Social Action. CO3: To use appropriate theories, tools and models to resolve the problems of Communities. CO4: To examine competencies and skills necessary for working with different communities in various practice settings CO5: To evaluate the use of Community Organisation and Social Action in the context of Community dynamics.		

SYLLABUS

UNIT I

(12Hours)

Community Organization: Concept of Community, Community as a System, Characteristics and Types, Meaning and Definition of Community Organization, Values and Principles, History of Community Organisation in UK, U.S.A. History of Community Organisation in India

UNIT II

(12Hours)

Community Organization as a method: Community organisation as direct, macro and a problem solving method, Community Organisation as a process - Relationship Building, Study and Survey, Analysis, Assessment, Discussion Organisation, Action, Reflection/Evaluation, Modification, Continuation. Participatory planning and introduction to Participatory Rural Appraisal. Concept and Dimensions of power, Leadership – Meaning, Types and Functions, Barriers to empowerment

UNIT III

(12Hours)

Models, Approaches and Settings in Community Organization: Models -J Rothman, Murray Ross, Approaches in Community Organisation: Neighbourhood organising – The social work approach, Political Activists approach, Neighbourhood maintenance/Community development approach. Gandhian Approach in working with Communities, Different Settings – Location, Sector, Model, Role and Skills of a Community Organizer.

UNIT IV

(12Hours)

Social Action: Definition, Principles ,Social Action as a method of Social Work, Strategies of Social Action , Typologies, Approaches/Social Action Models.

UNIT V

(12Hours)

Social Action Movements in India: Environmental movements, Dalit Movement, Self help group Movement, Self-Respect Movements

Text Books

1. Schaffer, R. and Sheps, C. (1977). Community organization. Connecticut: Westport
2. Joseph, S., & Mohan Dash, B. (2016). Community Organization in Social Work. Delhi: Discovery Publishing House Pvt Ltd.
3. Burghardt, S. (1982). Organizing for community action. Beverly Hills, Calif.: Sage Publications.
4. Hardina, D., Interpersonal social work skills for community practice.
5. Sharma, S., 2022. Community Organization and Social Action. India: ABD Publishers.
6. Raju, M., 2012. Community Organization and Social Action: Social Work Methods and Practice: Social Work Methods And Practices. India: Regal Publishers.

Books for References

1. Ross G Murray. (1955). Community Organization–Theory and Principles: Harper Publications.
2. Marie Weil, (2004). The Handbook of Community Practice. Sage Publications.
3. Clarke, S., (2017). Community Organization and Development–From its history toward model for the future: The University of Chicago Press.
4. Siddiqui HY., (2021). Working with Communities–An introduction to Community Work: Alternotes Press
5. Cox M Fred. (1987). Strategies for Community Organization–Macro Practice: FE Peacock Publishers.

Web Resources

- <http://glossary.org.in/>
- <https://www.socialworkin.com>
- <https://shodhganga.inflibnet.ac.in/>
- <https://www.guide2socialwork.com/social-group-work/>
- <https://www.socialwelfare.library.vcu.edu>
- <http://www.ignou.ac.in>
- <https://www.researchgate.net>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	M	S
CO2	S	S	S	S	M
CO3	S	S	M	S	S
CO4	S	M	S	S	S
CO5	M	S	S	S	S

S – Strong

M– Medium

L-Low

FIELDWORK – IV

Observation visit

Prerequisites	Understanding of the primary methods of Social Work and basic working of NGOs
Learning Objectives	
1	To understand the functioning of a Community Based Organisation, its administrative structure, objectives, programmes
2	To acquire and develop skills in, planning, organizing, evaluation, recording, liaising, programme management, observation and teamwork.
3	To apply the knowledge of psychosocial aspects of individuals, groups and communities.
4	To develop the application of Social Work methods of dealing with individuals (Case Work) and communities (Community organization)
5	To participate in the process of networking with other organizations/agencies working in areas related to social issues/problems.
Course Outcomes On the successful completion of the course, student will be able: CO1: Understanding of the CBO visit's vision, mission, administrative structure, programmes, financial management and guidelines of the organization. CO2: Application of concepts and professional when working with individuals and groups. CO3: Insight into the basic values and ethics of social work profession and its relevance in the field. CO4: Professional and personal earnings to be demonstrated by consistent guidance of the field work supervisor. CO5: Identification and equipping with the needed skills in the relevant social work area.	
Requirements •Detailed study on Vision, mission, philosophy and history of the organisation, organizational structure, administration and functioning of organisation in panchayats	

- Observe and participate in the community the programmes and process of community services and other activities like – house visits, SHG meeting, local body meetings.
- Understand and be sensitive towards the requirements and challenges of individuals and families in the community
- Draft a family profile to identify areas of intervention.
- Identification of client through few case studies and execute referrals
- Conduct a group activity in the community
- Conduct a community organization

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	M	M	M	M	S
CO3	M	M	S	M	S
CO4	S	S	S	S	S
CO5	M	M	S	M	S

S – Strong

M– Medium

L – Low

HUMAN RIGHTS AND SOCIAL JUSTICE

Prerequisites	Basic understanding about human rights
Learning Objectives	
1	To define the concepts related to Human Rights and Social Justice.
2	To understand the Evolution of Human rights from International and National perspective
3	To implement the Fundamental Rights and Directive Principles
4	To explain Human Rights of Vulnerable Groups
5	To know the role of Role of Social Work in relation to Human Rights and the Role of Voluntary Organisations in defending Human Rights

Course Outcome

The Successful completion of this course shall enable the student;

CO1: To identify the concepts related to Human Rights and Social Justice

CO2: To appreciate the historical evolution of Human Rights from International and National perspective

CO3: To examine the Fundamental Rights and Directive Principles from Human Rights Perspective

CO4: To analyse the Human Rights Challenges and Issues of Vulnerable Groups

CO5: To evaluate the Role of Social Work and Organisations working for Human Rights Issues

Syllabus

UNIT I

(12Hours)

Overview of Human Rights: Concept of Human Rights - Liberty, Equality and Justice- Universality and Indivisibility of Human Rights, Classification of Human Rights, Human Rights and Social Justice; Concerns in Indian Society: Inequality, Injustice, Oppression, Social, Economic and Political Structures of Indian Society

UNIT II

(12Hours)

Historical Overview of Human Rights (National & International Perspectives: Universal Declaration of Human Rights. Declaration on Elimination of Racial Discrimination 1963 & Convention on Elimination of Racial Discrimination 1965- International Covenants 1966 & Optional Protocols to International Covenant on Civil and Political Rights (ICCPR). Origin and development of Human Rights in India - Freedom Movement with special reference to Civil Liberties movement, Social Justice and Jurisprudence.

UNIT III

(12Hours)

Fundamental Duties and Rights: Fundamental Duties and Rights under the Indian Constitution, Preamble, Directive Principles of State Policy. Recent amendments of Indian Constitution.

UNIT IV

(12Hours)

Human Rights of Vulnerable Groups: Human Rights with Specific Reference to Women, Children, Refugees, Dalit, Tribes, LGBT, Prisoners.

UNIT V

(12Hours)

Role of social work in relation to human rights: Mechanisms for Securing Social Justice; Public Interest Litigation (PIL), Legal-Aid, Lok Adalat, RTI, Role of Advocacy and Social Action. **Human rights and voluntary organization** at International, National and State level – Human rights commissions in India – National Human rights commission – Its constitution – power and Functions – Human rights court in districts

References:

- Alok Chakravati (2003) Protecting Human rights. Reference Press.
- Gupta, D.N (2003) Human Rights Acts, .Kalpaz Publications.
- Agarwal,H.O (2002) International Law and Human Rights, Centrallaw Publications.
- Jayashre. P.M (2000) Dalit human Rights Violation Vol.1||.National Campaign

- Ramphal (2001) Perspectives in human rights. Rajat publications
- Khanna, H.R (1980)—The Judicial System. 11 P.A, New Delhi
- Bajwa G.S (1995)—Human rights in India. Anmol Publishers

Prescribed Text Book:

- Kohli S.A (2004)—Human Rights and Social Work-Issues, Challenges and Responsell. Kanishka Publishers, New Delhi

Web Resources:

- University of Minnesota Human Rights Library
- Human and Constitutional Rights-Web Resources and Documents
- Human and Constitutional Rights - National Links has links to countries and the treaties they have signed as well as to human rights groups working on those countries, truth commissions, lots of stuff. A great resource!
- Bibliography on Issues in Human Rights
- Derechos Human Rights Links - Articles on Human Rights lots of great issue articles and country specific articles as well
- Human Rights Education Association: Study Guides: The Study Guides offer introductions to various human rights topics. The guides present definitions, key rights at stake, human rights instruments, and protection and assistance agencies. They guides also offer links to the full text of international treaties relevant for the topic, and other useful resources on the HREA and University of Minnesota Human Rights Library web sites.
- Aboriginal Law and Legislation: <http://www.bloorstreet.com/300block/ablawleg.htm>
- Armed Conflict Database
- Geneva Conventions: http://avalon.law.yale.edu/subject_menus/lawwar.asp
- Truth Commissions Digital Collection (U.S. Institute of Peace: <http://www.usip.org/library/formin.html>
- Encyclopedia of human rights [electronic resource]. Edited by David P. Forsythe. Oxford; New York: Oxford University Press, c2009. Trustee Reading Room Reference (DR) JC571.E673 2009
- **Encyclopaedia of human rights and social justice.** Satya P. Kanan. 1sted. New Delhi : Dominant Publishers and Distributors, c2006 Firestone Library (F) JC571.K362006
- **Encyclopedia of war crimes and genocide.** Leslie Alan Horvitz and Christopher Catherwood. New York : Facts on File, c2006. Firestone Library (F) HV6322.7.H672006
- **International encyclopedia of human rights: freedoms, abuses, and remedies.** Robert L. Maddex. Washington, D.C. : CQ Press, c2000. Firestone Library (F) JC571.M32432000
- **Historical dictionary of human rights and humanitarian organizations.** Robert F. Gorman, Edward S. Mihalkanin. 2nd ed. Lanham, Md. : Scarecrow Press, 2007 Firestone Library: Non Circulating (Fnc) JC571 .G655 2007

A guide to human rights: institutions, standards, procedures. Edited by Janusz Symonides and Vladimir Volodin; preface by Koïchiro Matsuura. 2003 ed. Paris: Unesco, 2003.

TrusteeReadingRoomReference(DR):FirestoneJC571.G852003

Basic documents on human rights. Edited by Ian Brownlie and Guy S. Goodwin-Gill. 5th ed. Oxford ; New York : Oxford University Press, 2006.
FirestoneLibrary(F)K3238.B372006

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	S
CO2	S	S	S	M	S
CO3	S	S	S	S	S
CO4	S	S	S	M	S
CO5	S	M	M	S	S

S – Strong

M– Medium

L-Low

MEDICAL SOCIAL WORK

Prerequisites	Basic understanding of the need medical social work
Learning Objectives	
1	Understand the concept, scope and importance of Medical Social Work.
2	Explain the role and functions of a Medical Social Worker in hospitals.
3	Identify psychosocial problems of patients and families.
4	Develop counseling, communication and casework skills in healthcare settings.
5	Apply social work principles, ethics and teamwork in medical services.
Course Outcomes	
On the successful completion of the course, student will be able:	
CO1: Explain the concept, scope and significance of Medical Social Work.	
CO2: Perform the roles and responsibilities of a Medical Social Worker in healthcare settings.	
CO3: Assess the psychosocial needs of patients and their families.	
CO4: Apply counseling, casework and communication skills in hospital practice.	
CO5: Practice professional ethics and work effectively with healthcare teams	

ELECTIVE –MEDICAL SOCIAL WORK

UNIT-I

Concepts of health, well-being. health care and development: correlation with development and multi dimensionality, dimensions like mental health. physical health. Occupational health. Environmental health; gender and health; reproductive health and sexuality etc.: Relationship between health, mental health and development; Social and environmental production of illness.

UNIT-II

Health and health care problems; Migration marginalization and health: Violence conflict. health and development.

UNIT-III

Clinical illnesses (and their manifestation. role of social worker in such illnesses: psychosocial aspects related to various illnesses. Team \Work. application of social work methods in a clinical setting; user movements in health.

UNIT-IV

Social Work Interventions in a clinical and non-clinical setting; working with individuals. groups. families and communities; social action and advocacy; health research; administration and role of a social work department in a hospital setting; fund raising and resource mobilization.

UNIT-V

Welfare and benefits accrued to persons with an illness. health insurance. Social Work practice in different settings, Medical emergencies. role of social worker.

REFERENCES

1. Doyal, Lesley and I. Pennell. (1989). The Political Economy of Health, London: Pluto.
2. Monica Das Gupta *et al* (eds.). (1996). Health, Poverty and Development in India. Delhi: Oxford University Press.
3. Park, J.E. (2006). Textbook of Social and Preventive Medicine. 17th edition. Jabalpur: Banarsidas Bhanot.
4. World Health Report. (2001). World Health Organization, Geneva

IMPLEMENTATION OF SDG GOALS THROUGH METHODS OF SOCIAL WORK

PRE-REQUISITE	A basic concept and importance of SDG's programmes
Learning Objectives	
1	To understand the concept and importance of United Nations Sustainable Development Goals (SDGs).
2	To learn the role of social work methods in implementing SDGs.
3	To develop skills in working with individuals, groups, and communities for sustainable development.
4	To gain knowledge on planning, implementing, and evaluating SDG-related programmes.
5	To prepare students as responsible social workers for inclusive social development.
Course Outcomes On the successful completion of the course, students will be able:	
CO1: Understand the concept, principles, and objectives of United Nations Sustainable Development Goals (SDGs).	
CO2: Apply social work methods such as case work, group work, and community organization for SDG implementation.	
CO3: Analyze social problems and identify suitable interventions linked with SDGs.	
CO4: Plan, implement, and evaluate welfare programmes for sustainable community development.	
CO5: Demonstrate professional values, leadership, and social responsibility in promoting inclusive development.	

Syllabus

Unit I – Introduction to SDG

Meaning, concept, history, importance, 17 goals of United Nations Sustainable Development Goals.

Unit II – Social Work Methods and SDGs

Meaning and scope of social work methods. Role of case work, group work, and community organization in SDGs.

Unit III – Case Work and Group Work in SDGs

Individual problem solving, counselling, group motivation, leadership development for poverty, health, and education goals.

Unit IV – Community Organization and Social Action

Community participation, awareness programmes, mobilization, advocacy, women empowerment, environmental protection.

Unit V – Welfare Administration and Project Implementation

Planning, implementation, monitoring, evaluation of welfare programmes related to SDGs. Role of NGOs and Government agencies.

Learning Resources:

Text Books

1. David Androff and Janianton Damanik (2022). The Routledge International Handbook of Social Development, Social Work, and the Sustainable Development Goals. Routledge.
2. Rajendra Baikady (2023). Social Work Education for and Beyond Sustainable Development. Springer.
3. Rajendra Baikady (Ed.) (2024). Global Social Work: Human Rights, Advocacy, and Sustainability. Springer.
4. B. S. Verma (2018). Social Work, Social Development and Sustainable Development. APH Publishing.
5. Shibilshad Pottengal, Koustab Majumdar and Rajendra Baikady (2024). Sustainable Development Goals and Social Work. Springer.

Books for References

1. United Nations (2015). Transforming our World: The 2030 Agenda for Sustainable Development. United Nations Publications.
2. Jeffrey Sachs (2015). The Age of Sustainable Development. Columbia University Press.
3. Michael Hopkins (2019). Sustainable Development for Business and Society. Routledge.
4. Vandana Shiva (2016). Who Really Feeds the World? North Atlantic Books.
5. Amartya Sen (1999). Development as Freedom. Oxford University Press.

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong M– Medium L-Low

Course	Naan Mudhalvan Skill Development Course
Credits:	2

SEMESTER V

SOCIALWORK RESEARCH AND STATISTICS

Prerequisites	Basic understanding of the need and scope of research
Learning Objectives	
1	To develop an understanding of the nature, purpose and importance of research in Social Work Practice.
2	To develop competence to conceptualize and conduct a research study.
3	To acquire skills in conducting research using appropriate sampling methods.
4	To develop ability to prepare appropriate tools for data collection and data processing.
5	To understand and learn application of statistical techniques in Social Work Research.
Course Outcomes	
On the successful completion of the course, student will be able:	
CO1: To identify the relevance of research in social work practice.	
CO2: To understand social problems and conduct research using appropriate research design.	
CO3: To choose appropriate sampling methods for conduct of research.	
CO4: To organize tools for data collection, analyse, interpret and present them.	
CO5: To demonstrate knowledge and skills of research and statistics in Social Work Practice.	

SYLLABUS

UNIT I **(12Hours)**

Social Work Research: Definition, Meaning, Utility, and Process. Concept of Objectivity, Theory, Variables, Concepts, Constructs, Hypothesis and Research Question in Social Research. Types of Social Research. Social Work Research: Definition, Objectives, Scope and limitations, Stages in the Social Work Research Process. Social Work Research as a Method of Social Work.

UNIT II **(12Hours)**

Research Design: Concept, need and importance. Types of research designs – definition, meaning, and functions of Exploratory, Descriptive, Explanatory, and Experimental research designs. Quantitative and Qualitative Study Designs. Formulating a Research Problem Relevant to Social Work.

UNIT III **(12Hours)**

Sampling Methods: Definition, concept and meaning of sampling, Sample Frame, Sample Size, and Sampling Error. Sampling Methods: Random Sampling – Simple Random, Systematic, Stratified, Multi-Stage. Non-Random Sampling – Convenience, Purposive, Snowball and Quota. Practical considerations in sampling and sampling size.

UNIT IV **(12Hours)**

Tools of Data Collection and Data Processing: Tools of Data Collection: Meaning of Data. Sources of data: Primary and Secondary. Tools for Data Collection: Observation, Interview Schedule, Interview Guide, Questionnaire. Data Processing: Editing, Coding, Preparation of Master Sheet, Tabulation, Data Analysis, Interpretation, Report Writing.

UNIT V **(12Hours)**

Statistics in Social Work Research: Definition, Meaning, Need and Importance of Statistics in Social Work Research. Normal Distribution and Characteristics of Normal Curve. Measurements: Concept of Measurement, need and uses. Validity and Reliability. Levels of Measurement: Nominal, Ordinal, Interval, Ratio. Measures of Central Tendency: Mean, Median, Mode and their uses. Measures of Dispersion: Range, Quartile Deviation, Mean Deviation, Standard Deviation. Use of Graphs in presentation of Data.

Text Books

1. Jaspal, Singh. (1991) Introduction to Methods of Social Research, New Delhi: Sterling Publishers Pvt, Ltd.
2. Kothari C.R. (2004) Research Methodology: Methods and Techniques. Second Revised Edition, New Age International (P) Limited, Publishers.
3. Kumar Ranjit, (2011) Research Methodology: A Step-by-step Guide for Beginners. Third Edition, New Delhi: Sage Publications.
4. Laldas, D.K. (2005) Designs of Social Research, Jaipur: Rawat.

5. Merriam B Sharan and Elizabeth J. T (2019). Qualitative Research: A Guide to Design and Implementation, 4th Edition, San Francisco: Jossey-Bass.

Books for References

1. Alston, M. Bocoles, W. (2003) Research for Social Workers: An Introduction to Methods, Jaipur: Rawat Publications.
2. Bajpai. (2013) Methods of Social Survey and Research, Kanpur: Kila Ghar, Fifth Edition.
3. Creswell J David and John W. Creswell (2014). Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, New Delhi: Sage Publications
4. Devi Pagadala Sugandha (2017). Research Methodology: A Handbook for Beginners, Chennai: Notion Press.
5. Gupta, S.P. (2011) Statistical Methods, New Delhi: Sultan Chand and Sons, 43rd Edition.

Web Resources

1. www.socialworksearch.com
2. <https://research-methodology.net/research-methodology/research-types>
3. <https://www.scienceopen.com>
4. <https://www.elsevier.com>
5. <https://eric.ed.gov>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	M	S	S
CO2	S	S	S	S	S
CO3	S	M	S	S	S
CO4	S	S	S	M	S
CO5	S	S	S	S	S

S – Strong

M– Medium

L-Low

SOCIAL WELFARE ADMINISTRATION

Prerequisites		Basic Understanding of Administration	
Learning Objectives			
1	To define the concepts in Social Welfare Administration		
2	To understand the Elements of Administration		
3	To know the legal legislations governing registration of an Organisation		
4	To appreciate the functioning of the various Organisations for the Welfare of the people in the Society		
5	To explain the various Social Problems in India		
Course Outcomes			
On the successful completion of the course, student will be able:			
CO1: To find the need and importance of Social Welfare Administration			
CO2: To understand Social Welfare Administration as a method of Social Work			
CO3: To apply the knowledge acquired in the functioning of an Organisation			
CO4: To analyse the functioning of various Organisations			
CO5: To experiment the various Elements of Administration			

SYLLABUS

UNIT I

(12 Hours)

Introduction to Social Welfare Administration: Social Welfare Administration – Meaning, Definition, Principles, Features, Nature, Scope. Evolution of Social Welfare Administration in India. Understanding related Concepts – Meaning and Definition of Voluntary Work, Social Welfare, Social Service. Social Welfare, Public Administration. Administration as a Method of Social Work.

UNIT II

(12 Hours)

Elements of Administration: Meaning and Definition of the elements of Administration. Planning and Policy Making – role. Organising – functions. Staffing – Process. Co-ordination – Principles. Committees – types, Public Relations – Importance. Budgeting – Purpose, Principles. Accounting – Books of Accounts. Fund Raising – Methods. Communication – Principles. Supervision – Purpose and Principles. Evaluation – Principles, Types.

UNIT III

(12 Hours)

Government and Non-Government Organisation: Function and Programmes of - Central Social Welfare Board. Function and Project of State Social Welfare Board. Function and Schemes of Indian Council for Social Welfare. Non-Government Organisation – Meaning, Definition, Characteristics, Types. Role and Challenges faced by Non-Government Organisation

UNIT IV

(12 Hours)

Legislations related to Registration of an Organisation: Need and Importance of Registering an Organisation. Societies Registration Act, Tamil Nadu Societies Registration Act, Indian Trust Act, Companies Act, Foreign Contribution Regulation Act, Foreign Exchange Regulation Act, Tax Exemption – 80G.

UNIT V

(12 Hours)

Introduction to Human Resource Management: Human Resource Management (HRM) - Meaning, Definition, Nature, Scope, Principles, Philosophy, Objectives and Functions. Corporate Social Responsibility (CSR) – Meaning, Definition, Principles, Types, CSR as a HR function, Benefits of CSR in HRM.

Text Books

1. Bhattacharya, Sanjay (2006) Social Work Administration and Development, Jaipur: Rawat
2. Chandra Shradha (2017) Social Welfare Administration in India, North Carolina: Lulu Press
3. Chowdhry, Paul.D. (1970) *Social Welfare Administration*, New Delhi: Atma Ram
4. Parmar, P.M. (2002) Social Work and Social Welfare in India, New Delhi: Sublime
5. Skidmore, Rex, A. (1990) Social Work Administration Dynamic Management and Human Relationships, New Jersey: Prentice Hall

Books for Reference

1. Gupta G.B. (2003) Human Resource Management, New Delhi: Shri Sultan Chand

- Trust,
2. Kirs. Ashman. Karen.K. (2003) Introduction to Social Work and Social Welfare, Critical Thinking Perspectives, U.S.A: Thomson
 3. Schatz, Harry A. ed. (1970), Social Work Administration: A Resource Book. Council on Social Work Education, New York
 4. Pawar, S.N. Ambedkar, J.B.andShrikant, D. NGO s and Development: The Indian Scenario. New Delhi: Rawat, 2004
 5. Wormer, Van, Katherin (2006) Introduction to Social Welfare and Social Work, London: Thomson

Web Resources

1. <http://socialjustice.nic.in/>
2. <http://www.researchgate.net/journal>
3. <http://www.ignou.ac.in>
4. <https://www.socialwelfare.library.vcu.edu/>
5. <http://www.ignou.ac.in/>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M– Medium

L-Low

FIELD WORK – V

Prerequisites	Understanding of social problems, social policies and the delivery systems
Learning Objectives	
1	To gain exposure to Social Work & Social Development sectors.
2	To establish contacts with development/social work agencies working on selected issues.
3	To analyse the needs, problems and suggest solutions, strategies in the individual and community level.
4	To learn the skills of planning, execution and evaluation of a programme.
5	To critically examine the processes in the community and the service-based organisations.

Course Outcomes

On the successful completion of the course, student will be able:

CO1: Liaison and work with Professionals in the field and understand the different ways to address social issues.

CO2: Understand the role of family, groups and community in the life of an individual.

CO3: Work independently in the given area.

CO4: Apply theoretical concepts and principles of Social Work into practice.

CO5: Ability to have a holistic perspective on any given issue.

Requirements

- Organize need based community programmes

- Mobilized the needed resources for the work in community

- Draft case study and identify intervention strategies through casework.

- Understanding the basics of NGO administration

- Conduct a group activity

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	M	M	S	S	S
CO3	M	M	S	M	S
CO4	S	S	S	S	S
CO5	M	M	S	S	S

S– Strong

M– Medium

L-Low

Family and Child Welfare

Prerequisites	Basic Understanding of Family and Child Welfare
Learning Objectives	
1	To define the concepts in Family
2	To understand the Elements of Child Welfare
3	To know the various methods of Family Planning
4	To comprehend the family and child welfare services
5	To explain the role of various agencies in family and child welfare
Course Outcomes On the successful completion of the course, student will be able: CO1: To find the need and importance of institution of family CO2: To comprehend family planning methods. CO3: To understand various methods of family planning CO4: To analyse the essentials of family and child welfare. CO5: To know the role of various agencies in family and child welfare.	

SYLLABUS

UNIT I

(12 Hours)

Philosophy of Family and Child Welfare – National Child Welfare Policy in India.

UNIT II

(12 Hours)

Problems of Children – Child Abuse – Child Labour – Street Children – Female Infanticide – Girl Children.

UNIT III

(12 Hours)

Family Welfare Planning Programme and Methods of Family Planning – Natural Family Planning Methods – Artificial Methods

UNIT IV

(12 Hours)

Family and Child Welfare Services by Social Welfare and other Departments of Government.

UNIT V

(12 Hours)

Role of Voluntary Agencies in Family and Child Welfare Services – Institutional and Non-institutional Services for Family and Child Welfare – National and International Organizations Working for Children in India.

Text Books

1. Chowdary, P (1963) Child Welfare Manual. Atma Ram & Sons, New Delhi.
2. Chowdary, P (1987) Child Welfare Manual. Atma Ram & Sons, New Delhi.
3. Devadas, R.P & Jaya, N. (1984) A Textbook on Child Development. McMillan India Ltd., New Delhi.
4. Spock, B (1977) Bringing Up Children in A difficult Time. New English Library, London .

Books for Reference

1. Derananndan and Thomas, M.M., (1959). Changing Pattern of Family in India, Bangalore Press.
2. Gokkale S.D. and Lohani N.K (1979). Child in India, Bombay Lomarin Publication.
3. Girija Khana and Varghesu M.A. ((1978).Indian Women Today, Delhi, Vikas Publications.

Web Resources

4. <http://socialjustice.nic.in/>
5. <http://www.researchgate.net/journal>
6. <http://www.ignou.ac.in>
7. <https://www.socialwelfare.library.vcu.edu/>
8. <http://www.ignou.ac.in/>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M– Medium

L-Low

COMPUTER SKILLS FOR SOCIAL WORKER

PRE-REQUISITE	A basic idea on the generic uses of computers in social work.	
Learning Objectives		
1	To introduce the basic knowledge of computers.	
2	To understand the various input and output devices.	
3	To learn about productivity/ application software that is basically used.	
4	To acquire practical skills for working with computers.	
5	Too perate computers on own.	
Course Outcomes		
On the successful completion of the course, students will be able:		
CO1: To comprehend the evaluation and types of computers.		
CO2: To distinguish the various components of computers and their uses.		
CO3: To operate the computer and execute assignments related to it.		
CO4: To compare and contrast the different applications of are personal use.		
CO5: To select the appropriate application and work on it for documentation and to apply the professional competency skill wherever applicable.		

Syllabus

UNIT I (6Hours)

Introduction to Computers: Evolution, Types, Major Components- CPU, Peripheral devices, RAM, Hardware Memory, Input & Output devices, and Software.

UNIT II (6Hours)

Productivity/Application Software: Word document-Word application, creating a word file, basic and advanced formatting.

UNIT III (6Hours)

Productivity/Application Software: Excel-Workbook and worksheet, working in worksheets, creating tables and charts.

UNIT IV (6Hours)

Productivity/Application Software: Power Point–Creating presentations, using templates, and inserting tables and charts.

UNIT V (6Hours)

Internet: Internet security, Web Browsers, Search Engines, file sharing, and downloading.

Learning Resources:

Text Books:

1. Alexis Leon, and Mathews Leon. 2009. Introduction to Computers. Vikas Publishing House. Delhi.
2. Prithi, Sinha, Pradeep,K and Sinha. (2004). Computer Fundamentals: Concepts, Systems & Applications- 8th Edition. BPB Publications.
3. Rajmohan Joshi. 2006. Introduction to Computers. Isha Books, Delhi.
4. Satish Jain, Dr. Shalini Jain & M.Geetha. (2016) .Basic Computer Course Made Simple. BPB Publications. Delhi.
5. Soumya Ranjan Behera. (2019). Basic Computer Course.Vasan Publications. Bengaluru.

Books for References:

1. Wallace Wang. 2016. Absolute Beginners Guide to Computing. A press. NewYork.
2. Michael Miller. 2013. Computer Basics Absolute Beginner's Guide. Pearson education Inc.

3. James Bernstein. 2022. Computers Made Easy from Dummy to Geek. Made easy book series. USA.
4. David A. Patterson.1999. Personal Computer Applications in the Social Services. Allyn and Bacon: Boston.
5. Kasper B.Langman. 2022. Computers for beginners and seniors: A User Guide on How to Become an Expert in Computer with Illustrations. Independently published.

Web Resources:

6. https://www.academia.edu/35807595/Basic_Computer_course_book
7. <https://sscstudy.com/basic-computer-course-book-pdf-download/>
8. https://youtu.be/eEo_aacpwCw
9. <https://youtu.be/ZXAPCy2c33o>
10. <https://youtu.be/N8jRM738m6M>

MAPPINGWITHPROGRAMME-SPECIFICOUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong

M– Medium

L-Low

SUMMER INTERNSHIP/INDUSTRIAL TRAINING

Learning Objectives	1. To enhance student to work a steam work. 2. To equipped the student with the skill and desire to solve societal problems 3. To developed work ethic. 4. To improve communication skill and responsibilities among students 5. To explore, experience and apply the academic knowledge in ground reality.
Course Outcomes	1. Student will enhance the professional competency to conduct field work. 2. Students will gain practical knowledge related to their studies. 3. This will help student to understand the subject theories and methodology better. 4. Will gain particle skill and knowledge. 5. Will increase the employment prospect of the student
Pre-requisites, if any:	

Method of Evaluation:

Internal Evaluation	End Semester Examination	Total	Grade
			Commended/Highly commended

Methods of assessment:

Recall (K1)- Simple definitions, MCQ, Recall steps, Concept definitions

Understand/Comprehend (K2)-MCQ, True/False, Short essays, Concept explanations, Short summary or overview

Application (K3)-Suggest idea/concept with examples, Suggest formulae, Solve problems, Observe, Explain

Analyse (K4)- Problem-solving questions, Finish a procedure in many steps, Differentiate between various ideas, Map knowledge

Evaluate (K5)- Longer essay/Evaluation essay, Critique or justify with pro and cons

Create (K6)-Check knowledge in specific or off beat situations, Discussion, Debating or Presentations

Map course outcomes for each course with programme outcomes (PO) in the 3-point scale of Strong, Medium and Low

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	M	M	S	S	S
CO3	M	M	S	M	S
CO4	S	S	S	S	S
CO5	M	M	S	S	S

S– Strong M– Medium L-Low

Part - IV	Compulsory Paper
Title of the Course:	Environmental Studies

Course	Naan Mudhalvan Skill Development Course
Course Code	Naan Mudhalvan

SEMESTER-VI

ECONOMIC AND POLITICAL SYSTEM

Prerequisites	Basic Understanding of Economics and Political Science
Learning Objectives	
1	To gain insights into the interconnections between economic and political relations and the political process in India
2	To acquire knowledge on the economic and political factors affecting Individuals, Groups and Communities.
3	To equip students with the basic economic and political concepts necessary for a proper understanding of the discipline.
4	To make the students aware of Indian Constitution and the manner in which government functions through its various organs.
5	To develop analytical skills to critique Economic and political system of India.
Course Outcomes	
On the successful completion of the course, student will be able:	
CO1: To understand the concepts related to Economic and Political processes in India	
CO2: To compare different Economic system and political structure and function.	
CO3: To resolve the Economic and political problems intervening Individuals, Groups and communities.	
CO4: To analyse and compare contemporary economic and Political issues.	
CO5: To evaluate the socio-economic problems of India	

SYLLABUS

UNIT I

(12Hours)

Basic concepts of Economics: Definition of Economics, Types of Economic Systems - Traditional, Capitalist, Socialist and Mixed Economy. Concept of Economic Growth and Development, Five Year Planning in India, Union and State Budgets of India.

UNIT II

(12Hours)

Microeconomics; Meaning, Nature and Scope, Concept of Utility, Demand, Supply, Market, and Opportunity cost. Factors of production; Factor Pricing ; Concepts of costs and Revenue; Role of Price Mechanism in a Market Economy. **Macroeconomics;** Meaning, Nature and Scope, Determination of gross domestic product; income, expenditure; price indices; balance of payments: current and capital accounts. Inflation: Types of Inflation.

UNIT III

(12Hours)

Indicators of Economic Development: Gross Domestic Product (GDP), Gross National Product (GNP), Infant Mortality Rate (IMR), Total Fertility Rate (TFR), Human Development Index (HDI), Gender Inequality Index (GII), Gender Development Index (GDI), Multidimensional Poverty Index (MPI). Challenges in Indian Agricultural Sector, Industrial Sector, Service Sector and Public Sector. Role, Structure and functions: NITI Aayog, RBI, ADB, WTO, IMF, World Bank. Relevance of economics in Social Work Practice.

UNIT IV

(12Hours)

Indian Polity: Framing of the Indian Constitution, Preamble, Significant Features of the Indian Constitution, Citizenship, Fundamental Rights, Directive Principles of State Policy, Fundamental Duties. Structure, Power and Functions: Union Parliament and State Legislatures.

UNIT V

(12 Hours)

Structure, Power and Functions: Union and State Executives; President, Vice - President, Prime Minister , Council of Ministers, Governor, Chief Minister and State Council of Ministers. Judiciary; Supreme Court and State High Courts. Relevance of political Science in Social Work Practice.

Text Books

- 1) Datt, Ruddar and KPM Sundharam, 2005,
- 2) Indian Economy, S.Chand and Co. Pvt. Ltd. New Delhi
- 3) Economic Survey, Ministry of Finance, GoI, N.Delhi
- 4) Abel,A.,Bernanke,B. (2016). Macro economics, 9th ed. Pearson Education.
- 5) S.Kashyap (2017), Our Constitution: An Introduction to India's Constitution and Constitutional Law, New Delhi: National Book Trust.

Books for References

- 1) Blanchard, O. (2018). Macro economics, 7th ed. Pearson Education.
- 2) Dornbusch, R., Fischer, S., Startz, R. (2018). Macroeconomics, 12th ed. McGraw-Hill.
- 3) Jones, C. (2016). Macro economics, 4th ed. W.W. Norton.
- 4) Mankiw, N. (2016). Macro economics, 9th ed. Worth Publishers.
- 5) Salvatore, D. (2003)—Microeconomics Theory and Applications Oxford University press, New Delhi.

Web Resources

1. www.rbi.org.in
2. <http://mospi.nic.in>
3. <http://www.indiastat.com>
4. <http://www.ignou.ac.in>
5. www.ncert.nic.in

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	S	M	M
CO2	M	M	S	M	M
CO3	S	M	S	S	S
CO4	M	M	S	M	S
CO5	M	M	S	M	S

S – Strong**M– Medium****L-Low**

INDUSTRIAL PSYCHOLOGY

Prerequisites	Basic Understanding of Industry, Psychology and Organisational Culture
Learning Objectives	
1	To enrich the knowledge about the Industrial Psychology.
2	To understand the behaviour of individuals in an Industry.
3	To comprehend the behaviour of groups in an Industry.
4	To acquire knowledge on Organisational culture and Organisational Change.
5	To understand the importance of Psychological assessment/Tests for/of employees.

Course Outcome

The Successful completion of this course shall enable the student;

CO1 : To be aware of the importance of psychology in workplace.

CO2: To understand the effect of individual behaviour in an Industry.

CO3: To comprehend the various group dynamics and its play in an industry.

CO4 : To analyse at the various organizational culture and its influence on the organisational climate.

CO5: To explain the need for maintaining positive work psychology.

CO6: To analyse the psychological level of employees through standardized psychological assessments/ Tests.

SYLLABUS

UNIT I

(12 Hours)

Introduction to Industrial Psychology: Meaning, Definition, Importance and Scope. Disciplines contributing to Industrial Psychology. Scientific Management, Human Relations School & Hawthorne Experiment.

UNIT II

(12 Hours)

Individual Behaviour in Industries: Motivation–Meaning, Definition, Factors affecting Motivation, Abraham Maslow’s Hierarchy of Needs, Theory X-Theory Y. Job Satisfaction – Meaning, Definition, Factors affecting Job Satisfaction Work Stress – Meaning, Definition, Types, Causes and consequences of Stress.

UNIT III

(12 Hours)

Group Behaviour in Industries: Teams- Group Behaviour, Group Dynamics, Working in Teams. Conflict Management- Meaning, Definition, Types, Process of Conflict, Conflict Management. Leadership- Meaning, Definition, Trait Theory & Blake & Mouton Model of Leadership.

UNIT IV

(12 Hours)

Organisational Culture & Organisational Change: Organisational Culture – Meaning, Definition, Importance, Elements of Organisational Culture, Functions. Diversity & Inclusion. Organisational Change- Meaning, Definition, Importance, Factors affecting Organisational Change.

UNIT V

(12 Hours)

Understanding Psychological assessments/ Test: Psychological Assessment/ Test – Meaning, Types, Importance & Scope. IQ- Binet Kamath Test, Personality Types- MBTI, Emotional Intelligence Test Positive Industrial Psychology- meaning & importance of -Employee Well-being, Emotional Intelligence, Positive & Negative Emotions, Mindfulness, Resilience, Forgiveness & Gratitude.

Text Books

1. Luthans, Fred (2008). Organizational Behavior. NewDelhi, McGrawHill.
2. Pareek, Udai (2009). Understanding Organizational Behavior. New Delhi :Oxford University Press.
3. Robbins Stephen (2016). Organizational Behavior. New Delhi: Pearson Prentice Hall, India
4. Anderson,N,Ones, D.S,Sinangil,H.K and Viswesvarana,C (2005). Handbook of Industrial and Organizational Psychology. New Delhi: Sage Publications.
5. Ashkanasy, N.M; Wilderom, C.P. Mand Peterson,M.F (2000) Handbook of Organizational Culture and Climate. Sage Publications, New Delhi.

Books for Reference

1. Nelson, Quick and Khandelwal (2012). Organisational Behaviour: An innovative approach to learning and teaching Organizational Behaviour. A South Asian Perspective. Cengage Learning.
2. Robbins Stephen (2016). Organizational Behavior. New Delhi: Pearson Prentice Hall, India
3. Kreitner, RandKinicki, A. (2008). Organizational Behavior. NewDelhi: Tata McGraw Hill Publishing Company Limited.
4. Anderson,N, Ones,D.S, Sinangil,H.K andViswesvarana, C (2005). Handbookof
5. Industrial and Organizational Psychology. New Delhi: Sage Publications.

Web Resources

1. <https://www.yourarticlelibrary.com>
2. <https://www.iedunote.com>
3. <https://egyankosh.ac.in>
4. <https://mdu.ac.in>

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	M	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong**M– Medium****L-Low**

CORPORATE SOCIAL RESPONSIBILITY

Prerequisites	Basic Understanding of Project Management, Rural Community and Principles of Management
Learning Objectives	
1	To learn the models and strategies of Corporate Social Responsibility.
2	To enhance understanding of the basic concepts, tools and techniques in Community Participation and Corporate –Community Collaboration working.
3	To Acquire knowledge on legal Provision related to CSR.
4	To enrich the knowledge on Business ethics and Corporate Governance
5	To obtain Skills and understand the role of Social Worker in the field of CSR.

Course Outcome

The Successful completion of this course shall enable the student;

CO1: To learn the concept and Model of Corporate Social Responsibility.

CO2: To understand steps and strategies in attaining CSR.

CO3: To examine the various norms and Standards on CSR (National and International).

CO4: To appraise the various CSR Programmes in an Organization.

CO5: To Reflect on various Ethical standards on consumer, Environmental and Social aspects of CSR.

SYLLABUS

UNIT I

(10Hours)

Introduction to CSR: Meaning & Definition of CSR, Concept of Charity, Corporate philanthropy, Corporate Citizenship. History & evolution of CSR, Chronological evolution of CSR in India. Need to be Socially Responsible. Models of CSR- Carroll's model, CSR through triple bottom line and Sustainable Business. Steps to attain CSR. Drivers of CSR. CSR Strategies. CSR in Indian and International context.

UNIT II

(10Hours)

CSR-Legislation In India & the world: Indian Companies Act (2013): Section 135 of Companies Act 2013. Scope for CSR Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. **International standards and norms on CSR.** Social Accounting: Definition, Objective, Scope. Social Audit: Definition, Approaches & Need. SA:8000 and Corporate Social Reporting.

UNIT III

(10Hours)

Business ethics and Corporate Governance: **Business ethics:** Meaning and definitions of Ethics. Nature of business ethics; the relationship between business ethics, corporate governance and ethical leadership; Kohlberg's six stages of moral development; levels of ethical analysis; concept of corporate integrity. **Corporate Governance** – meaning, significance, principles and dimensions. Issues in corporate governance— Theoretical basis of corporate governance. Consumer Protection, Environment Protection, Gender issues in multiculturalism, Ethics and Corruption.

UNIT IV

(10Hours)

CSR and Community Participation: Corporate and Community Participation. Corporate, NGO, Government and Citizen Participation, Need and types of participation, Corporate – Community Collaboration (CCC) and Social Development. Challenges and barriers to Corporate - Community Collaboration – CCC as CSR process and Product-Socio-Economic Impact of CCC – Community Investment and Corporate Citizenship Programs

UNIT V

(10Hours)

Role and Skills of Social Worker: Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting and Supervising. IICA format for Annual report on CSR activities. CSR Audit & Reporting Guidelines by Companies act 2013

Text Books

1. Blowfield, M. and Murray, A. (2008). *Corporate Responsibility: A Critical Introduction*. UP: Birohi Brothers (P) Ltd.
2. Chatterjee, M. (2015). *Corporate Social Responsibility*. Delhi: Oxford University Press
3. David Crowther & Güler Aras (2008). *Corporate Social Responsibility*. Güler Aras & Ventus Publishing ApS .ISBN 978-87-7681-415-1
4. Moon, Chrisand Bonny, Clive., et.al. (2002). *Business Ethics*. London: Profile books Ltd.
5. Wayne Visser, Dirk Matten, Manfred Pohl, Nick Tolhurst, & Katja Böhmer (2008). *The A to Z of Corporate Social Responsibility: A Complete Reference Guide to Concepts, Codes and Organisations*. ICCA Publisher ISBN: 978-0-470-72395-1.

Books for References

1. Maya.R.J., Vanitha,S., Kamala, Padmavati, D.,Sangar Mithirai and Padmavathy,M. (2008). *Issues and Challenges of Sustainable Development in India*. New Delhi: Serials Publication
2. Mellahi, F., George, Finlay, P. (2005). *Global Strategic Management*. NewYork: Oxford University Press Inc.
3. Das, Chandra, Subash. (2010). *Corporate Governance*. New Delhi: PHIL earning Pvt. Ltd.
4. Neil,H. (1973). *Corporate Power Social Responsibility*. New York: Macmillian Publishing Co., Inc.
5. Sarkar, Jayati & Sarkar, Subrata. (2012). *Corporate Governance in India*. New Delhi: Sage Publications India Pvt. Ltd.

Web Resources

- https://www.jru.edu.in/wp-content/uploads/moocs/e-books/management/Corporate_social_responsibility.pdf
- <https://www.mdos.si/wp-content/uploads/2018/04/defining-corporate-social-responsibility.pdf>
- <https://ncert.nic.in/textbook/pdf/kebs106.pdf>
- https://www.iisd.org/system/files?file=publications/csr_guide.pdf
- https://www.augstskola.lv/upload/CSR%20book_FINAL_01.2020.pdf
- https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=32http://www.untagsmd.ac.id/fil es/Perpustakaan_Digital_1/CORPORATE%20SOCIAL
- https://www.augstskola.lv/upload/CSR%20book_FINAL_01.2020.pdf

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	M	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong**M– Medium****L-Low**

FIELDWORK – VI

Prerequisites	Understanding of the working of CBOs & NGOs and the approaches of Social Work
Learning Objectives	
1	To acquire the basic skills of planning, administration and analytical skills in report writing.
2	To enable students to practice the Integrated Approach in field work settings.
3	To facilitate students in the use assessment tools and documenting their professional learning.
4	To develop skills in working with different types of individuals, group and community.
5	To help students in having the ecological approach in Social Work Practice.

Course Outcomes

On the successful completion of the course, student will be able:

CO1: Contribute as a part of a professional participation in the agency Liaison and work with Professionals in the field and understand the different ways to address social issues.

CO2: Use supervision and feedback for critical understanding. Knowledge of direct methods of Social Work.

CO3: Knowledge and skill in objective assessment and evaluation Work independently in the given area. CO4: Practice the methods of Social Work efficiently Apply theoretical concepts and principles of Social Work into practice

CO5: Understand the importance of cultural and diversity issues in practice.

Requirements

- Record systematically with integrated understanding of the process.
- Practice Integrated Approach in field work settings.
- Be a part of the agency's activities.
- Identify and form a group to conduct group work session.
- Plan interventions based on assessments done.
- Reflective and analytical recording of the everyday activities.

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	M	M	S	S	S
CO3	M	M	S	S	S
CO4	S	S	S	S	S
CO5	M	M	S	S	S

S –Strong**M– Medium****L-Low**

Group Project

Prerequisites	Basic Understanding of Research and Statistics
Learning Objectives	
1	To identify a social research problem
2	To understand the research methodology to conduct the research project
3	To apply the procedure to do the research project
4	To organize the tool for data collection and to do the analysis and interpretation of data
5	To reflect on the major findings of the research project
Course Outcomes	
On the successful completion of the course, student will be able:	
CO1: To outline a Social Work Research Problem	
CO2: To compare with the various Types of Research and Research Design	
CO3: To apply the knowledge of the various tools for data collection and sampling techniques	
CO4: To organise the data for analysis and interpretation CO5: To review the finding of the research project for further intervention	

Guidelines for preparing the research project

Every student is required to complete a project under the supervision and guidance of a faculty member who will guide the student on topics related to social issues and Social Work practice. The class will choose one topic and will be taught the procedure to do a research project. Each student is expected to collect data from 30 respondents, analyse and interpret the data. The major findings of the data along with the recommendation, suggestion and conclusion should be included in the research project report.

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong

M– Medium

L-Low

Part – IV	Extension Activity
Title of the Course:	Extension Activity
Learning Objectives	1. Extension activities concentrates on putting across in an understandable manner new ideas and improved technologies of practical utility to the rural, tribal and urban privileged and underprivileged people. 2. Enables students to use the newly acquired knowledge and skills to improve their general standard of living. 3. It is a social science that attempts to adopt various strategies of change in the behaviour patterns of people through technological and scientific innovations for the improvement of their standard of living. 4. The idea behind the extension work is the coming together for the task of social upliftment. 5. Students typically develop leadership and teamwork skills and become more attuned to working amongst populations of varying ethnicity or socioeconomic status.
Course Outcomes	1. It is a learning-teaching methods connect meaningful community service to academic curricula 2. Service-learning blends community service goals and formal and informal (standard/academic and experiential/non-standard) educational goals in a manner that benefits participants and recipients. 3. Extension activities and learning is a set of techniques and tools that can strengthen community relationships and connections. 4. Extension contributes to national development programmers. 5. It enhances leadership and team work qualities among the

	students
Methods of Evaluation	
Continuous Performance Assessment	100 Marks

Course	Naan Mudhalvan Skill Development Course
Course Code	Naan Mudhalvan

SKILL BASED ELECTIVE COURSE FOR NAAN MUTHALVAN REAPPEAR STUDENTS

STRUCTURE OF INDIAN SOCIETY (Second semester)

UNIT 1:

Introduction: Social Work and its relationship with social sciences. **Society:** Definition and Concepts of society, community, social groups, Associations and Institutions.

UNIT 2:

Culture: Definition and Concepts of Culture and civilization, Norms, Folkways, Institutions and laws, Role and Function of culture.

UNIT 3:

Social Stratification: Concept, Characteristics, Determinants, Caste, Class and Race.

UNIT 4:

Family: Structure and Functions of Family, Types, influences of other agents of socialization, changing Indian Family and its consequences on the individual and society, Family disorganization.

UNIT 5:

Social Control: Definition, meaning, characteristics, Informal and Formal means of Social Control - **Social Change:** Concept, Process, Factors acting as agents of Social change.

REFERENCES

1. T.B. Bottomore, *Sociology: A Guide to Literature and Problems*, New Delhi, Allen and Unwin (India), 1972.
2. K.M. Kapadia, *Marriage and Family in India*, London, Oxford University Press, 1965.
3. MacIver and Page, *Society*, Macmillan and Co., 1959.
4. Sharma, *Introduction to Sociology*, Sterling Publishers.
5. Srinivas, M.N., *Caste in Modern India*, Asia Publishing House, 1962.
6. Tumin, M., *Social Stratification*, New Jersey: Prentice Hall, 1981.

7. Kumar S. Principles of Sociology, New Heights Publishers and Distributors, New Delhi, 1982–83.
 8. K. Singh, *Social Control & Social Change*, Published by Prakashan Kendra, Lucknow, 2001.
 9. Satchidananda, *Social Change in Village India*, Published by Ashok Kumar Mittal Concept Publishing Company.
 10. A. Kumar, *Structure of Society*, Anmol Publications, New Delhi.
 11. Vidhya Bhusan & Shachdeva, *An Introduction to Sociology*, Kita Mahal Publications, Allahabad.
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INDIAN POLITY (Third Semester)

Unit I

Constitutional Framework:

Historical Background, Salient features of the Indian Constitution, Preamble to the Constitution, Amendment of the Constitution, Basic structure of the Constitution, Union and its territory and Directive Principles of State Policy.

Unit II

System of Government:

Parliamentary System, Federal System, Centre–State Relations, Inter-State Relations and Emergency Provisions.

Unit III

Union Government:

Functions of President, Vice-President, Prime Minister, Central Council of Ministers, Cabinet Committees, Parliament, Parliamentary Committees and Supreme Court.

Unit IV

State Government:

Activities of Governor, Chief Minister, State Council of Ministers, State Legislature and High Court.

Unit V

Local Government:

Panchayati Raj, Evolution of Panchayati Raj, Salient Features of the Act (73rd Amendment Act, 1992) and Municipalities and Municipal Corporations.

REFERENCES

1. Ernesto Laclau, *Politics and Ideology in Marxist Theory*, Verso, London, 1977.

2. Rajni Kothari, *Caste in Indian Politics*, Delhi, 1973.
3. David Miller, *On Nationality*, Clarendon Press, Oxford, 1995.
4. Rajeev Bhargava, *Secularism and its Critics*, Oxford University Press, New Delhi, 1999.
5. Neera Chandhoke (Ed.), *Understanding the Post Colonial World*, Sage Publications, New Delhi, 1994.
6. Kate Nash, *Contemporary Political Sociology*, Blackwell Publishers, Massachusetts, 2000.
7. Ernest Gellner, *Nations and Nationalism*, Cornell University Press, 1983.
8. Gershon Shafir (Ed.), *The Citizenship Debates*, University of Minnesota Press, 1998.
9. Charles Tilly, *Coercion, Capital and European States*, Blackwell Publishers.

PERSONALITY DEVELOPMENT (Fourth Semester)

Unit – I

Personality: Definitions, meanings, elements of personality, types of personality, determinants of personality, personal SWOT Analysis.

Unit – II

Personality Enrichment:

- Self-esteem.
- Self-concept.
- Advantages of high self-esteem.
- Characteristics of people with high and low self-esteem.
- Steps to building positive self-esteem.
- Attitude.
- Factors that determine our attitude.
- Benefits of a positive attitude and consequences of a negative attitude.
- Steps to building a positive attitude.

Unit – III

Motivation and Stress Management:

- Difference between inspiration and motivation.
- Motivation redefined.
- External motivation vs. internal motivation.
- Stress: Causes and consequences of stress.
- Stress Management: Handling stress and stress management techniques.

Unit – IV

Success and Interpersonal Skills:

- Defining success.

- Real or imagined obstacles to success.
- Qualities that make a person successful.
- Reasons for failure.
- Interpersonal skills.
- Dealing with seniors, colleagues, juniors, customers, and suppliers at the workplace.

Unit – V

Positive Relationships and Body Language:

- Factors that prevent building and maintaining positive relationships.
 - Difference between ego and pride.
 - Difference between selfishness and self-interest.
 - Steps for building a positive personality.
 - Body Language:
 - Understanding body language.
 - Projecting positive body language.
-

REFERENCES

1. Arun Agarwal, *How to Get the Job You Want*, Vision Books, New Delhi.
2. Rohit Anand and Sanjeev Bikchandami, *Get That Job*, Harper Collins.
3. Shiv Khera, *You Can Win*, Macmillan India Ltd.
4. Dale Carnegie, *How to Develop Self-Confidence and Influence People by Public Speaking*, Cedar Publications.

INTERNATIONAL CURRENT AFFAIRS (Fifth Semester)

UNIT – I

Political sphere – UNO, SAARC, NAM, ASEAN, Commonwealth – Recent Developments – Major Summits and Conferences

UNIT – II

Social Front – Programme of Social Awakening – Health Related Issues – Drug, AIDS Issues – Women, Children, Minorities and Refugees.

UNIT – III

Economic Front – Era of LPG – Economic Recession – Issue of Unemployment – Intellectual Property Rights – Right to Information.

UNIT – IV

Meaning, characteristics of Liberalization – Privatization – Globalization

UNIT – V

Disaster Management – Natural and Human Disaster – Tsunami, Earthquakes, Cyclones, Global Terrorism, Drive against Nuclear Proliferation.

Reference Books

1. Gopal Singh, Geography of India; Manorama Year Book (Tamil & English), 2016.
2. Atlas, India, Oxford University Publications.
3. The Pearson Concise General Knowledge Manual, 2011.
4. General Studies Manual, Tata McGraw Hill Education Private Limited, 2011.

SOCIAL LEGISLATIONS (Sixth Semester)

Unit: 1

SOCIAL LEGISLATION – AN INTRODUCTION

The concept of Social Legislation – Needs and Importance of Social Legislation – Social Welfare & Social Change – Concepts of Social Justice – Social Assistance – Social Security – Directive Principles of State Policy.

Unit: 2

PERSONAL LAWS OF HINDU AND MUSLIM

The Hindu & Muslim laws governing marriage, divorce, adoption & inheritance.

Unit: 3

SOCIAL LEGISLATION FOR WEAKER SECTION

Social legislation relating to the physically, mentally & socially handicapped persons, SC/ST, legislations relating to the welfare of children & women.

Unit: 4

CORRECTIONAL SETTING AND SOCIAL LEGISLATION

Social legislation for amelioration of social problems such as delinquency, prostitution, dowry and beggary.

Unit: 5

SOCIAL LEGISLATION AND SOCIAL WORK

Legislation and social work, role of social worker in promoting social justice.

References

Agarwal R.K. (2016), Indian Law, Central Law Agency, Allahabad.

Gangrade K.D. (1978), Social Legislation in India, Impact Social Legislation on Social Change, Concept Publishing Company.

Sone R.K., Walla D.R. – Law and Layman, Tara Povalla and Sons, Bombay.

Social Legislation – Its Role in Social Welfare, Government of India, New Delhi, Publication Division.

Tandan M.P. (2018), Indian Penal Code, Allahabad Association.