



பெரியார் பல்கலைக்கழகம் PERIYAR UNIVERSITY

State University - NAAC A++ Grade - NIRF Rank 56 - State Public University Rank 25
SALEM- 636011, TAMIL NADU

Internal Quality Assurance Cell Meeting

The following are the resolutions, comments and observations made during the IQAC meeting held on November 29, 2024 at 11:00 AM in the Syndicate Hall. The meeting was presided over by the Hon'ble Vice Chancellor, Prof. R. Jagannathan, Chairman, IQAC.

Minutes

Item No	Particulars
1.	Confirmation of Previous IQAC Meeting (06.08.2024) Minutes
	Confirmed and Approved
2.	Follow up actions on Academic and Administrative Audit (AAA) The IQAC conducted the AAA (with external experts) for the academic year 2023-24 for both Periyar University Campus and PUCPGRS, Dharmapuri, on 11.11.2024 & 12.11.2024. The IQAC is currently processing the proformas submitted by the auditors, and a comprehensive report will be submitted to the Hon'ble Vice Chancellor before 15.12.2024. As a constructive follow-up measure to the AAA findings, the IQAC proposes to conduct a Motivational Programme on "Building academic distinction through faculty motivation: Post AAA 2023-24" for faculty members during the third week of December 2024. This initiative aims to address the audit observations and enhance academic quality through faculty development. This matter is placed before the IQAC Committee for approval.
	Approved. It was resolved that IQAC shall: <ol style="list-style-type: none">1. Submit a comprehensive report to the Hon'ble Vice Chancellor highlighting three key areas:<ul style="list-style-type: none">• Faculty members currently working below expected performance levels• Departments requiring performance improvement• Parameters that warrant focused attention and intervention measures.
3.	Orientation Programme on Question Paper Setting and Evaluation - Second Phase

	<p>The IQAC successfully conducted an orientation programme on "Enhancing the Quality of Question Papers and Evaluation" for faculty members of affiliated colleges on 13.11.2024. Building on this initiative's success, the IQAC proposes to organize a second phase of the programme for a new batch of faculty members during the fourth week of January 2025. This continuation aims to further strengthen the assessment quality across affiliated colleges by training additional question paper setters.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	Approved
4.	<p>Sensitization Programme on Academic Bank of Credit, Outcome Based Education and other such initiatives</p> <p>Indian higher education is undergoing transformative changes with the implementation of the National Education Policy and various government initiatives aimed at global alignment while preserving Indian values. The Government of India has introduced multiple schemes focused on skill development and innovation. The Tamil Nadu government has also implemented measures including the Uniform Curriculum and NAAN Mudhalvan Scheme. To adapt to this evolving educational landscape, faculty members need comprehensive understanding of these changes. Therefore, the IQAC proposes to organize a sensitization programme titled "Digital Innovation and Student-Centered Learning: Transforming Higher Education" for University faculty members during the first week of February 2025.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	Approved. It was recommended to include National Academic Depository (NAD), Multiple Entry and Exit System (MEES), among other relevant topics, in the sensitization programme.
5.	<p>Hands-on Training Workshop on Research Proposal Writing</p> <p>Research proposal writing is a crucial skill for academic success and securing funding opportunities in higher education. Many research scholars, particularly in arts, humanities, and social sciences, face challenges in crafting effective research proposals that meet funding agency requirements. A well-structured research proposal is essential for securing grants, fellowships, and other research support. To enhance the proposal writing capabilities of our research community, the IQAC proposes to organize a hands-on training workshop titled "Writing Research Proposal: A Practical Approach" for research scholars (arts, humanities, and social science stream) and interested faculty members of Periyar University during the third week of February 2025.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	Approved. Also, it was resolved that IQAC shall prepare and submit to the

	<p>Hon'ble Vice Chancellor a list identifying faculty members who have not secured any research project during the last five years. These faculty members will be required to attend the above programme as mandatory participants.</p>
6.	<p>Updating the Periyar University Website</p> <p>The University website is an important source of information for stakeholders throughout the world. Some information is shown in different places of the University webpages with varied content, leading to lack of clarity. Some information can be better organised. The information about the departments needs updating. Also, there is some information that may not be required; a decision needs to be taken on this. Though the University has a website committee which is updating the information provided to them, an exhaustive exercise may be conducted to make the University website current, informative, professional and user-friendly. The IQAC requests the esteemed members to discuss and make suggestions on the following points</p> <p>Constituting a committee:</p> <ol style="list-style-type: none"> 1. To provide clarity on the differentiation between cells, centres, directorates, schemes, and framing reference for each category. 2. To oversee the website restructuring 3. To ensure the completion of process in 2 months (on or before 31.01.2025) 4. To submit a completion report to the Hon'ble Vice Chancellor to this effect. <p>This matter is placed before the IQAC Committee for discussion and suggestions for further course of action.</p>
	<p>Approved. It was resolved that a committee be constituted with experts from institutions/industry or through consultancy services from a specialized company, as deemed appropriate, for efficient completion of this task. IQAC has to seek guidance and approval from the Hon'ble Vice Chancellor in this regard.</p>
7.	<p>Stakeholders' Feedback Collection: 2024-25</p> <p>Every year, the feedback from stakeholders (students, alumni, employers, and faculty members) has to be collected, analysed, and compiled into a report as per NAAC requirements. IQAC collected the same for the academic year 2023-2024 during April/May.</p> <p>During this process, the Stakeholders' Committee suggested that instead of conducting the feedback collection during April, it should be conducted during the month of December, owing to difficulties, especially in getting employer feedback.</p> <p>In this connection, IQAC seeks permission from this committee to collect feedback from stakeholders for the academic year 2024-25 during December 2024.</p> <p>This matter is placed before the IQAC Committee for approval.</p>

	<p>Approved.</p>
<p>8.</p>	<p>Constituting an Administrative Centre for Externally Funded Projects</p> <p>The Planning and Development section of the University manages administrative tasks for research projects, from proposal submissions to utilization certificates. However, faculty members face challenges in receiving timely information about project fund credits and obtaining necessary permissions for project execution. To address these concerns and enhance project administration efficiency, IQAC places before this august forum to discuss:</p> <ol style="list-style-type: none"> 1. Establishing a Centre for Externally Funded Research headed by a faculty member not below the rank of an Associate Professor 2. Earmarking a dedicated bank account under the Registrar for project funds 3. Establishing a system for immediate communication to faculty members regarding the receipt of their project funds 4. Implementing a fast-track mechanism for project-related approvals and permissions 5. Other related matters to improve project administration <p>This matter is placed before the IQAC Committee for discussion and guidance.</p>
	<p>Not approved. However, the August forum recommended that IQAC should request Hon'ble Vice Chancellor for assigning a faculty member with the following responsibilities:</p> <ul style="list-style-type: none"> • Daily updates on research funding announcements from various funding agencies • Sharing these updates (through PRO) with students, research scholars, and faculty members of Periyar University • Submitting regular reports about this activity to the Director of IQAC.
<p>9.</p>	<p>Upgrading Research and Development Cell to Directorate of Research</p> <p>The University maintains a dedicated cell providing comprehensive services to doctoral research scholars (Ph.D.) of Periyar University and its affiliated colleges. The cell operates from an independent office space with secretarial staff supporting the coordinator. Given the significant growth in services and responsibilities since its inception, upgrading the cell to a Directorate status and renaming it as the Directorate of Research is proposed.</p> <p>For reference, similar research administrative structures in other Tamil Nadu Universities are:</p> <ul style="list-style-type: none"> • Directorate of Academic Research (DARE) – Annamalai University • Directorate of Research – Bharathidasan University • Centre for Research and Evaluation (Director) – Bharathiar University • Centre for Research (Director) – Manonmanium Sundaranar University <p>Hence, the IQAC seeks suggestions from this committee on the proposed upgradation.</p>

	This matter is placed before the IQAC Committee for inputs and approval.
	Approved
10.	<p>Upgrading Career Guidance and Placement Cell to Directorate of Placement</p> <p>Periyar University has been providing career guidance and placement services to students of university departments and its affiliated colleges. However, the evolving industrial landscape, increasing competition from private institutions, and growing expectations of students and parents necessitate a strategic enhancement of these services.</p> <p>In this regard, IQAC places before this august forum to discuss:</p> <ol style="list-style-type: none"> 1. Upgrading the Career Guidance and Placement Cell to Directorate of Placements 2. Establishing a dedicated facility with professional ambiance, either through: <ul style="list-style-type: none"> • Allocation of new office space, or • Renovation of existing facility with modern interiors • Implementing other strategic initiatives to strengthen placement services <p>Therefore, the IQAC seeks suggestions from esteemed members on these proposed enhancements.</p> <p>This matter is placed before the IQAC Committee for suggestions and approval.</p>
	Approved. The august body suggested that IQAC should identify a suitable building space for the proposed Directorate of Placement and submit its recommendation to the Hon'ble Vice Chancellor.
11.	<p>Planning for Next NAAC Accreditation: Single Mode vs. Dual Mode Status</p> <p>Periyar University was accredited with A++ grade by NAAC in December 2021, valid for 5 years. Also, it is brought to the kind attention of this august forum that NAAC is implementing a new accreditation framework: institutions applying for the first time will come under binary accreditation, and institutions that are already accredited by NAAC will come under Maturity-Based Graded Accreditation (MBGA). In this connection, the University has to take a decision on applying for the next cycle of accreditation as a single mode or dual mode university. Hence, the IQAC would like the esteemed members to provide guidance on:</p> <ul style="list-style-type: none"> • Fully operationalizing the CIQA (Centre for Internal Quality Assurance) in the Centre for Distance and Online Education (CDOE) • Structure of CIQA • Functions of CIQA including the conducting of AAA in the CDOE by CIQA • Other matters pertaining to this <p>This matter is placed before the IQAC Committee for discussion and suggestions.</p>

	<p>After detailed discussion, the Committee resolved that:</p> <ul style="list-style-type: none"> • The final decision regarding single mode versus dual mode status will be taken at the time of submitting the application for the next cycle of NAAC accreditation. • The IQAC shall initiate and conduct Academic and Administrative Audit (AAA) for the Centre for Distance and Online Education (CDOE).
12.	<p>Faculty Development Programme Proposed by Department of Zoology</p> <p>The University departments, in association with IQAC, have been conducting FDPs for the benefit of faculty members in the University and its affiliated colleges. For the current academic year (2024-25), four FDPs were planned, of which two have been completed.</p> <p>The Department of Zoology has expressed its willingness to conduct an FDP in association with IQAC during the second week of January 2025. A note has been submitted to the Hon'ble Vice Chancellor for approval.</p> <p>This matter is placed before the IQAC Committee for information.</p>
	Noted
	Table Agenda
13.	<p>Centre for Indian Knowledge System</p> <p>An esteemed member suggested the establishment of the Centre for Indian Knowledge System at Periyar University. The proposal aims to document and integrate traditional Indian knowledge with modern academics, following IQAC's quality enhancement initiatives. It would study indigenous systems in arts, science, and philosophy, enriching the university's curriculum while preserving cultural heritage in line with UGC guidelines.</p> <p>In this regard, IQAC seeks the approval of this august forum for IQAC to submit the above proposal to the Hon'ble Vice Chancellor for approval.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	Approved
14.	<p>NET / SET Coaching class</p> <p>The UGC NET/SET exam consists of two papers, Paper 1 and Paper 2. Paper 1 contains topics such as Aptitude and Reasoning among other topics. Paper 2 contains questions from the subject chosen by the candidate.</p> <p>In this context, an esteemed member of the IQAC suggested that there is a need to focus on providing further academic inputs to the students for Paper 1. In this regard, approval is sought by the IQAC to conduct a Training Programme for the NET/SET aspiring students and research scholars during the second week of January 2025.</p>

	This matter is placed before the IQAC Committee for approval.
	Approved
15.	<p>PhD / PDF research scholars handling class for students</p> <p>It has been brought to attention by an esteemed member that PhD scholars often face challenges in classroom management and teaching effectiveness when they begin their career as teachers. This stems from limited teaching exposure during their research tenure. To address this gap, it is proposed that PhD scholars and PDFs should engage in supervised teaching activities for a minimum of 2 hours per week as part of their research program.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p>Approved. It was further suggested that the IQAC should initiate necessary steps including sending communications to:</p> <ul style="list-style-type: none"> • Dean-CDC for disseminating this information to the Chairmen of Board of Studies, and • Coordinator, Research and Development Cell for incorporating suitable changes in the PhD guidelines. It was also suggested that the Head of Department concerned shall certify that the research scholar has handled classes for students, and this certification should be included in the PhD scholar's progress report.
16.	<p>Use of Plastic bottles / covers in the meetings held in the University campus</p> <p>An esteemed member suggested that Periyar University has to take steps to avoid plastic water bottles, plastic files/covers etc., in official meetings and instead can use alternative materials. In this connection, IQAC seeks permission to send a circular to all the university departments, Periyar University Centre for Post Graduate and Research Studies and PUCDOE for avoiding plastics in official meetings.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	Approved.


 29.11.24
 [Director - IQAC]


 29.11.24
 [Chairman - IQAC]