



பெரியார் பல்கலைக்கழகம்
PERIYAR UNIVERSITY
SALEM – 636 011, TAMIL NADU

NAAC A++ Grade - State University - NIRF Rank 59, NIRF Innovation Band of 11 – 50

From The Controller of Examinations, Periyar University, Salem - 636 011.	To
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No.PU/COE/CRE-II/22nd Convocation/Medal/010555/2023-96

NAME OF THE SUPPLY: Purchase of Gold Medals for the use of Periyar University

Tender Conditions

1. Sealed tenders are invited the Controller of Examinations up to **4.30 P.M** on **06.11.2023** for the “**Purchase of Gold Medals**” as per the specifications given in the tender schedule.
2. The tender shall be submitted in sealed cover superscribed as “**Purchase of Gold Medals**” for the use of Periyar University, Salem-11. The tender will be opened at **11.00 A.M** on **07.11.2023**.
3. If the last day fixed for the receipt of the tender happens to be a holiday, the tenders will be received up to the next working day.
4. Each tender shall accompany with a tender document cost of Rs.1680/-. The tender document cost should be in the form of Demand Draft drawn on any bank in favour of **The Registrar, Periyar University, payable at Salem.** (Separate DD).
5. Each tender shall accompany with an EMD of Rs.2,500/-. The EMD should be in the form of the Demand Draft drawn on any bank in favour of the Registrar, Periyar University, payable at Salem. Tenders without E.M.D. will summarily be rejected. The E.M.D. will not carry any interest.
6. Tenders received late will be returned to the tenderer unopened.
7. The entries in the tender schedules shall be as far as possible without scoring and corrections and overwriting and shall be legible. The unavoidable corrections or scoring shall be attested by the full signature of the tenderer. The tenderer should sign on each page of the tender documents.
8. In the tender schedule, the tenderer should quote his rate for each item separately in figures and words in the corresponding column.
9. If the rates quoted in the schedule differ in words and figures, the lowest quoted rate will be taken into consideration.
10. No revision of rates will be accepted. Rates quoted shall be final.
11. The rates quoted shall be inclusive of packing, forwarding and delivery at the University Campus. If there is any discount, it should be indicated prominently. The tenderer is solely responsible to deliver the materials in good condition.
12. **The tenderer should produce the materials as per the specifications given in the tender schedule. The tender documents are not transferable.**

13. Tender shall be submitted only in the official form and the tenderer should sign on each page of the tender enclosed without any omission. Tenders with price variation will not be accepted.
14. The tender shall be **valid for a period of one year from the date of opening**. Tenderer should not withdraw the tender after the tenders are opened. In case, the tenderer is withdrawn after opening, the **E.M.D. will be forfeited**.
15. The E.M.D of the unsuccessful tenderers will be refunded on their request immediately after the disposal of tender by the competent authority.
16. **The successful tenderer shall also furnish Security Deposit at 2% of the value of the order. The Security Deposit will be refunded after one year from the date of supply of materials.**
17. In case of failure by the tenderer to supply items demanded within the stipulated period, the Controller of Examinations shall have the power to purchase from others in lieu of rejected or not delivered goods. The excess cost and expenses will be worked out and recovered from the tenderer.
18. **Successful tenderer should execute an agreement on stamp paper to the value of Rs,20/- within seven days from the date of receipt of intimation about acceptance of the tender. Failure to execute the agreements in the stipulated time will entail in forfeit of the E.M.D.**
19. Any dispute arising out of this contract shall be settled only through the court having jurisdiction of Salem.
20. The authority competent to accept the tender reserves the right to reject the tender without assigning reasons there for.
21. Regarding the acceptance of supply with reference to the specifications and quality of materials supplied, the decision of the Controller of Examinations shall be final. The rejected materials should be removed within 15 days at the tenderer's own cost.
22. This University's General rules for the supply of the materials and works will apply for this purchase also.
23. The goods should be supplied within 10 days of the receipt of order.
24. If the tenderer fails in the due performance of supply within the time fixed, the tenderer is liable to pay as liquidated damages up to 2% per month for the supply value of such portion of the materials as have not been delivered.
25. The tender schedule is not transferable and it should be used only by the tenderer to whom it is officially issued.
26. Percentage of payment to be withheld for the effective performance of the contract provided that the withheld amount does not exceed ten percent of the contract's total value.
27. Complete address including Phone No., Fax No., E-mail address etc., may be furnished.
28. The Company TIN/GST/PAN/CST Numbers must be mentioned in the Quotation.

This tender is submitted subject to and agreeing to the above conditions.

Details of Tender Document cost (DD) Enclosed

S.No.	Details of Demand Draft No. & Date	Amount

S.No.	Particulars	
1.	Name of the Firm	
2.	Full Address	
3.	Phone/Mobile No	
4.	Email ID	
5.	GST No.	
6.	Aadhar No.	

Signature of Tenderer

TENDER SCHEDULE

Printing and Supply of Gold Medals

The quantity given below is approximate and is likely to be increased / reduced.

The rates should be quoted only for the brand mentioned.

The rates should be inclusive of all taxes. If any tax will not be deducted from the bill amount, it should be shown separately in the bill.

Only the unit rates quoted below will be considered for payment.

The rates quoted are for the delivery of materials at the University Campus.

Details of EMD Enclosed

S.No.	Details of EMD/Demand Draft No. & Date	Amount

SI No	NAME OF ITEMS	QTY (Nos.)	RATE Rs. P. (Per No.)	AMOUNT Rs. P.
1.	Supply of Medal with Gold Plating <u>Specifications:</u> (1). Medal Weight 30 gm Silver (without wastage) (2). Gold Plating (3). Silver Purity 100% with Hall Mark (4). Periyar Figure Should be moulded on one side (5). Engraving the year and the Rank on the other side (6). Medal with Ribbon	100 (Approximately)		

Signature of Tenderer