

## PERIYAR UNIVERSITY

### PERIYAR UNIVERSITY CENTRE FOR ONLINE AND DISTANCE EDUCATION

NAAC Accredited A++ Grade – State University – NIRF Rank 63, ARIIA RANK - 10

SALEM - 636 011, TAMILNADU.

Date: 16.02.2023

### Minutes of the Centre for Internal Quality Assurance (CIQA)

#### Meeting held on 16.02.2023

Centre for Internal Quality Assurance (CIQA) meeting of Periyar University Centre for Online and Distance Education (PUCODE), Periyar University was held on 16.02.2023 at 11.00 a.m. at Syndicate Hall. The meeting was presided over by Hon'ble Vice Chancellor Prof. R. Jagannathan, the Chair Person CIQA.

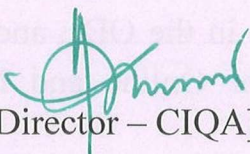
#### The following agenda were discussed:

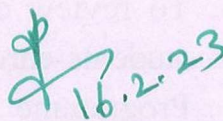
1. To discuss the developmental activities towards NAAC guidelines for the Dual mode Universities.
2. To discuss the establishment of ICT enabled facilities at the Periyar University Centre for Online and Distance Education.
3. To permit the Periyar University Centre for Online and Distance Education to start Interactive radio counseling through Social media.
4. To review on the creation of innovative e-content to suit the needs of students enrolling in the Regional & Global level in the ODL and Online Programme at the Periyar University Centre for Online and Distance Education.
5. To create Learner management System (LMS) at the headquarters to run the online programmes.
6. To discuss and improve the enrolment of learners from the Special Target Group in the Periyar University Centre for Online and Distance Education.
7. To improve Online Learner's satisfied survey regarding Teaching-Learning process at the Periyar University Centre for Online and Distance Education.
8. Any others

P.T.O.

**The Minutes of the meeting is presented as follows:**

1. It's resolved to initiate the activities pertaining to Distance Education as per the NAAC guidelines
2. It's resolved to utilize the services of MoE through Samarth Portal.
3. It's resolved to establish a separate Media production centre at PUCODE.
4. It's suggested that the advertisement for increasing enrolment can be given through Social Media and FM radio
5. It's resolved to additionally create audio lessons along with the existing SLM materials.
6. It's resolved to create moodle based In-house Learning Management System (LMS)
7. It's resolved to focus enrolments of special Target groups like employees of Textile industries, prisoners in Jail, Transgender and such other industries wherever possible.
8. It's resolved to create additionally a discussion forum apart from the scheduled counselling time based sessions for ODL & OL learners.
9. It's resolved to develop an online feedback mechanism about teaching learning and evaluation in the Distance Education.

  
[Director – CIQA] 16.2.2023

  
[Chair Person – CIQA] 16.2.23



Silver Jubilee Year  
(1997 – 2022)

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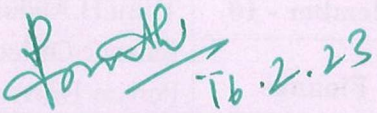
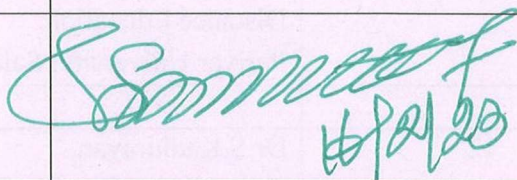



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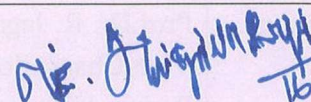

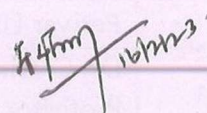
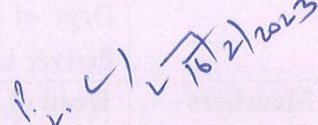
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### Periyar University Centre for Online and Distance Education (PUCODE)

Centre for Internal Quality Assurance - Committee Meeting held on 16.02.2023,

Venue: Syndicate Hall

| Nomination as                            | Designation   | Signature   |
|--|---|---|
| <b>Vice Chancellor of the University</b> |   |   |
| <b>Chair Person</b>                      | Prof.Dr. R. Jagannathan,<br>Vice-Chancellor,<br>Periyar University, Salem – 11.                                       | <br>16.2.23      |
| <b>Members</b>                           | <b>Three Senior Teachers of Higher Educational Institution</b>  |   |
| 1.                                       | Dr.S.Kannan,<br>Professor and Head,<br>Dept. of Zoology,<br>Periyar University, Salem – 11                            |   |
| 2.                                       | Dr.S.Venkateswaran,<br>Professor and Head,<br>Dept. of Geology,<br>Periyar University, Salem – 11.                    | <br>16/2/23     |
| 3.                                       | Dr. C. Chandrasekar,<br>Professor,<br>Dept. of Computer Science,<br>Periyar University, Salem – 11.                   | <br>16/02/2023 |
| <b>Members</b>                           | <b>Head of three Departments or School of Studies from which programme is being offered in ODL and OL mode</b>        |   |
| 4.                                       | Dr.T.Periasamy,<br>Professor and Head,<br>Dept. of Tamil,<br>Periyar University, Salem – 11                           |   |
| 5.                                       | Dr.V.R.Palanivelu,<br>Professor and Head,<br>Dept. of Management Studies,<br>Periyar University, Salem – 11.          | <br>16/2/2023   |
| 6.                                       | Dr.S.Nandakumar,<br>Professor and Head,<br>Dept. of Journalism Mass Communication,<br>Periyar University, Salem – 11. | <br>16/02/2023 |

| Members                 | Two External Experts of ODL and /or Online Education   |  |
|-------------------------|--|--|
| 7.                      | Dr.P.Muthupandi,<br>Director, DDE,<br>Madurai Kamaraj University,<br>Madurai – 625021.   | <br>16/2/2023    |
| 8.                      | Dr.R.Muthukrishnan,<br>Director, School of Distance Education,<br>Bharathiar University,<br>Coimbatore – 641046                        | <br>16/02/23     |
| Member - 9              | Officials from departments of Higher Educational Institution   |  |
| Administration          | Dr.R.Balagurunathan,<br>Registrar (FAC),<br>Periyar University,<br>Salem – 11.   |  |
| Member - 10             | Thiru.H.Abduh Kaadhar,<br>Finance Officer,<br>Periyar Univeristy, Salem – 11.  | <br>16/2/2023   |
| Finance                 |  |  |
| Member Secretary        | Director, CIQA   |  |
| 11.                     | Dr.A.Murugan,<br>Director (FAC),<br>Periyar University Centre for Online and<br>Distance Education.<br>Periyar University, Salem – 11. | <br>16.2.2023  |
| <b>Special Invitees</b> |  |  |
| 12.                     | Dr.S.Kadhiravan,<br>Controller of Examination (FAC),<br>Periyar University, Salem – 636011.  | <br>16/2/23   |
| 13.                     | Mr.P.K.Senthilkumar,<br>Deputy Registrar,<br>Office of the COE, Periyar University,<br>Salem – 11.                                     | <br>16/2/2023 |