Date: 24-02-2023

Minutes of the Internal Quality Assurance Cell Meeting held on 24-02-2023

Internal Quality Assurance Cell (IQAC) meeting of Periyar University was held on 24-02-2023 at 03.00 p.m. at Syndicate Hall. The meeting was presided over by Hon'ble Vice Chancellor Prof. R. Jagannathan, the Chairman IQAC.

The following agenda were discussed:

1. Confirmation of Previous IQAC Meeting Minutes
2. Criterion 4 and 5 meeting held on 25.11.2022; Plan for Criterion 6 and 7 meeting for the affiliated colleges
3. IQAC, NSS and IIC of Periyar University in association with Tamil Nadu Science Forum (TNSF) organised 30th National Children's Science Congress (NCSC) on 26.11.2022.
4. AQAR preparation committee meeting - 20.12.2022
5. Participation of IQAC Team of Periyar University in the face-to-face interaction programme held on 06.01.2023 at NAAC, Bangalore.
6. NAAC Margadharshan (Mentor-Mentee) scheme
7. FDP and ATP Programmes
8. Any other matter.

The Minutes of the meeting is presented as follows:

1. It was suggested that the IQAC needs to have a separate Cloud Server for the collection and handling of all relevant data at the earliest. Dr. S.Boopathi, Deputy Director-IQAC will follow-up the above activity.
2. The committee suggested that the IQAC has to work in tandem with PUPRO (http://172.16.20.15/pupro) for data collection in relation to all the programmes organized by the departments/centres/cells of Periyar University. Dr. M.Pachamuthu, Deputy Director will follow-up the above activity.
3. It was resolved that the IQAC take initiative for the conduct of skill development courses on Communication skills by the English department

4. The IQAC has to organize a program on Teaching skills to improve the quality of Teaching by inviting experts from other institutions.

5. It was resolved that the IQAC has to initiate and offer certificate courses in the relevant field in Association with DUIC.

6. It was decided that the IQAC has to take initiative to strengthen the alumni database in co-ordination with alumni association in-charge Dr. M.Sundaramoorthi, Professor, Department of Tamil.

7. It was resolved that the IQAC shall take steps to conduct the Academic Audit, Administrative Audit, and Energy and Environmental Audits at the earliest.

8. To disseminate information about the programs organized in the University, the IQAC has to send a circular to the handlers of Twitter, Instagram, Telegram, and community radio for proper coordination among themselves in line with the handler of the Periyar University YouTube Channel.

9. It was suggested that the IQAC need to initiate establishing an electrical vehicle charging facility within the campus near new reception hall.

10. It was resolved that the IQAC shall invite proposals from interested departments / centers / cells for conducting
    a. One- week Faculty Development Programme for faculty from within and outside Periyar University (when the strength is less in Periyar University)
    b. 2 or 3 day Administrative Training Programmes / Executive Development Programme for staff from within and outside Periyar University
    c. Tailor made programmes in collaboration with Confederation of Indian Industry (CII) or similar industry associations
    d. Any other innovative programmes to improve the Teaching, Research and Administrative activities of the University.

11. IQAC shall organize a workshop on "Research Proposal Writing" at the earliest for the Faculty and Research Scholars of Periyar University to motivate them for applying Research Grants (especially for the Naan Mudhalvan scheme) of Tamil Nadu Government. Dr. C. Murugan, Professor and Head, Department of Library and Information Science will be the coordinator for this workshop.

12. IQAC shall conduct the AQAR Preparation committee meeting at the end of April 2023 to start the AQAR preparation activities.

13. It was suggested that IQAC has to organize training programmes on the NAAC accreditation process (Criterion 6 and Criterion 7) for the colleges affiliated to Periyar University and other HEIs.

14. The IQAC Committee has suggested the IQAC to speedup the Mentor-Mentee Activities for the six mentee institutions.

15. It was decided that the IQAC shall initiate collecting feedback from all the stakeholders by March 2023. The committee suggested the constitution of a Special Task Force to get feedback from more employers.

16. It was decided to conduct the IQAC meetings once every three months; accordingly the next IQAC meeting is tentatively scheduled on 10.05.2023.

24.02.2023
[Director – IQAC]

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24.2.23
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