



பெரியார் பல்கலைக்கழகம்
PERIYAR UNIVERSITY

NAAC A++ Grade - State University - NIRF Rank 59, NIRF Innovation Band of 11-50
SALEM- 636011, TAMIL NADU

Internal Quality Assurance Cell Meeting

Date: 15.12.2023

Time: 11.00 am.

Minutes

Item No	Particulars
1.	Introduction of New Members of the IQAC Committee
2.	Confirmation of Previous IQAC Meeting (01.09.2023) Minutes
3.	Academic and Administrative Audit (AAA) Following NAAC guidelines and direction by the Hon'ble Vice Chancellor Academic and Administrative Audit (AAA) in Periyar University was conducted on 09.10.2023 and 10.10.2023, and 16.10.2023 and 17.10.2023 respectively. Also, the AAA in Periyar University Centre for Post Graduate and Research Studies, Dharmapuri was conducted on 22.11.2023. Based on the Auditor's observations, the consolidated report was prepared. This report was approved by Hon'ble Vice Chancellor. As a follow-up action, IQAC seeks permission to conduct a special motivational programme for the faculty members from who have secured least score in their respective departments in the Third week of January 2024. This matter is placed before the IQAC Committee for Approval.
	It was suggested that the IQAC to submit a rank list on the basis of total score of all the faculty members to the Vice Chancellor for further course of action.
4.	AQAR 2022-23 Submission The Annual Quality Assurance Report (AQAR) has to be submitted to the NAAC every year. The compilation of AQAR for the academic year 2022-23 is over and is ready for submission. It is also brought to the committee that NAAC has not yet specified any deadline for the same. Since, the AQAR 2022-23 is ready for submission, IQAC seeks permission to submit the same to the NAAC through NAAC portal in the ensuing week. This matter is placed before the IQAC Committee for Approval.

	Approved
	<p>NAAC (Margadarshan) Mentor-Mentee Scheme</p> <p>Under NAAC (Margadarshan) Mentor-Mentee Scheme, Periyar University signed MoUs with 6 affiliated colleges (Mentee institutions) on 20th January 2023. Experts from Periyar University visited the mentee institutions twice to guide and support their SSR preparation for NAAC accreditation. An internal meeting was conducted on 03.11.2023 to assess their level of progress. It was found that out of six mentee institutions, Shri Sakthikailassh Women's College, Salem is expecting NAAC Peer Team on 28.12.2023 and 29.12.2023. Kailash College for Women, Nangavalli is about to submit its Self-Study Report. The other four institutions are at various stages of their SSR preparation. NAAC has declined to give an extension for the mentor-mentee scheme. Hence, the IQAC seeks approval to submit the status report and Utilization Certificate (UC) to NAAC in order to get reimbursement of the expenditure made under this scheme.</p> <p>This matter is placed before the IQAC Committee for Approval.</p>
5.	<p>found that out of six mentee institutions, Shri Sakthikailassh Women's College, Salem is expecting NAAC Peer Team on 28.12.2023 and 29.12.2023. Kailash College for Women, Nangavalli is about to submit its Self-Study Report. The other four institutions are at various stages of their SSR preparation. NAAC has declined to give an extension for the mentor-mentee scheme. Hence, the IQAC seeks approval to submit the status report and Utilization Certificate (UC) to NAAC in order to get reimbursement of the expenditure made under this scheme.</p> <p>This matter is placed before the IQAC Committee for Approval.</p>
	Approved
6.	<p>Self-Assessment Proforma for Faculty Performance</p> <p>Based on the guidance and approval of Hon'ble Vice Chancellor, IQAC has initiated collection of data pertaining to Academic Development of departments (Form I to XI) and the Faculty Performance (Self-Assessment Proforma) for the academic year 2022- 2023. These forms were circulated 07.12.2023 and the submission deadline is 29.12.2023.</p> <p>This matter is placed before the IQAC Committee for information.</p>
	<p>It was suggested that the above process shall be carried out with a New Proforma. In this regard, a committee may be constituted by the Vice Chancellor.</p>
	Table Agenda
7.	<p>Green Campus initiative</p> <p>'Get, Set, Go Green' is one of the best practices of Periyar University, as indicated in the Self-Study Report (SSR) submitted for the previous (3rd) cycle of NAAC accreditation. Considering the strength of this practice, it was decided to carry forward this activity as a best practice for the next cycle of NAAC accreditation. . In this connection, IQAC seeks permission from this committee to prepare suitable guidelines by a committee duly constituted by the Hon'ble Vice-Chancellor.</p>

	This matter is placed before the IQAC Committee for Approval.
	Approved with a suggestion that the Green Campus Activities should include the areas like 1. Green energy generation (Solar / wind energy) 2. Sewage treatment plant 3. Biogas generation and 4. Tree plantation.
8.	<p>Conduction of EDP</p> <p>Periyar University is actively helping affiliated colleges in teaching, learning, research and administrative activities. In this regards, in order to support the executive officers like Administrative officers IQAC is planning to conduct an Executive Development Programme (EDP) during the Second week of February 2024.</p> <p>This matter is placed before the IQAC Committee for Approval.</p>
	Approved
9.	<p>National Skill Development Corporation: Sector Skill Councils (SSCs) – Integration with University Syllabus</p> <p>The National Occupational Standard is one of the most significant contributions of NSDC to India's skilling ecosystem. The National Policy on Skill Development and Entrepreneurship, 2015 laid out Skill India Mission, and envisaged the creation of Sector Skill Councils (SSCs) by NSDC. Priority sectors have been identified based on the skill gap analysis. The SSCs operate as an autonomous body, which are national partnership organizations that bring together all the stakeholders - industry, labour and the academia.</p> <p>There is a need to integrate the contents of Qualification Packs of respective Sector Skill Councils with respective syllabi of University departments. Also, IQAC has already organized a programme for the HoDs of University departments on 01.12.2023. Now, IQAC seeks permission to conduct this programme for other faculty members in the University department during the Second week of January 2024.</p> <p>This matter is placed before the IQAC Committee for Approval.</p>
	Approved


[Director- IQAC] 15.12.23


[Chairman - IQAC] 15/12/23