



பெரியார் பல்கலைக்கழகம்
PERIYAR UNIVERSITY

NAAC A++ Grade - State University - NIRF Rank 59, NIRF Innovation Band of 11-50
SALEM- 636011, TAMIL NADU

Minutes of Internal Quality Assurance Cell Meeting

Date: 01.09.2023

Time: 11.00 am.

Venue: Syndicate Hall, Periyar University, Salem-11.

Internal Quality Assurance Cell (IQAC) meeting of Periyar University was held on 01.09.2023 at 11.00am in the Syndicate Hall. The meeting was presided over by the Hon'ble Vice Chancellor Prof. R.Jagannathan, the Chairman - IQAC.

Agenda

Item No	Particulars
1.	Confirmation of Previous IQAC Meeting (12.05.2023) Minutes
	<u>Minutes:</u> Approved
2.	AQAR 2021-22 Submission The Annual Quality Assurance Report (AQAR) has to be submitted to the NAAC every year. The AQAR for 2021-22 was submitted on 29th July 2023, adhering to the deadline of 30th July 2023. After incorporating the suggestions/comments received from NAAC, the final submission was completed on 11th August 2023. The AQAR for 2021-22 can be viewed at https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/aqar_hei_list . This matter is placed before the IQAC Committee for information.
3.	<u>Minutes:</u> Noted
4.	AQAR 2022-23 Preparation and Submission The HEI portal on the NAAC website is now open for the submission of AQAR 2022-23. No specific deadline has been announced by the NAAC for this submission. Based on the approval granted by the committee in the previous meeting (12th May 2023), the IQAC has commenced the process of gathering data from the University departments, centers, cells, and offices through

	<p>circulars dated 26th June 2023 and 17th August 2023. The IQAC intends to complete the data collection by or before 12th September 2023. Subsequently, the IQAC aims to finalize the compilation and submit the AQAR 2022-23 on or before 29th September 2023.</p> <p>The matter is placed before the IQAC committee for Approval.</p>
	<p><u>Minutes:</u> Approved</p>
5.	<p>Academic and Administrative Audit (AAA)</p> <p>Following NAAC guidelines, a committee comprising external members was formed by the Hon'ble Vice Chancellor for the preparation of the AAA proforma, which convened on 12th June 2023. Following this session, another committee consisting of internal members was constituted by the Hon'ble Vice Chancellor to finalize the AAA proforma. This internal committee held meetings on 4th August 2023, 10th August 2023, and 25th August 2023 and finalised the AAA proforma. Copy of the finalised proforma is attached.</p> <p>Utilizing this AAA proforma, the IQAC plans to conduct the AAA involving external peers (experts) in the final week of September 2023.</p> <p>This matter is placed before the IQAC Committee for Approval.</p>
	<p><u>Minutes:</u> Approved. It was suggested that the AAA can be conducted during the 1st week of October 2023.</p>
6.	<p>NAAC (Margadarshan) Mentor-Mentee Scheme</p> <p>NAAC has introduced a new scheme named "Margadarshan" to encourage all Higher Educational Institutions (HEIs) aspiring for accreditation to join the accreditation process through mentoring. Under this scheme, Periyar University signed separate MoUs with 6 affiliated colleges (Mentee institutions) on 20th January 2023. NAAC specifies that the duration of the Mentor-Mentee Scheme is 3 months. Considering the progress achieved, the IQAC requested a 3-month extension from NAAC after obtaining approval from this committee in the preceding meeting (12th May 2023).</p> <p>In the meantime, one of the mentee institutions, namely Shri Sakthikailassh Women's College, Salem, submitted its Self-Study Report (SSR) on 28th July 2023.</p> <p>On 22nd August 2023, NAAC responded, inquiring about the time required to ensure that all the mentee institutions submit their SSRs. Based on the advancements made by other mentee institutions, the IQAC aims to finalize this process by the conclusion of the current academic year (May 2024). The IQAC seeks approval to communicate this timeline to NAAC.</p> <p>This matter is placed before the IQAC Committee for Approval.</p>


	Minutes: Approved																								
7.	<p>Organising FDP/ATP/EDP</p> <p>IQAC, in collaboration with University departments/centres/cells, organized 4 Faculty Development Programs (FDPs) and 2 Academic Training Programs (ATPs) from January 2023 to March 2023. Based on the approval granted by this committee during the previous meeting (12th May 2023), this scheme was extended to the current academic year (2023-24). In light of this, the Hon'ble Vice Chancellor advised IQAC to ensure that the programs are distributed evenly across the academic year. Accordingly, the IQAC requested proposals from University departments for conducting the aforementioned programs (Circulars dated 11th July 2023, 8th August 2023). In connection with this, the IQAC has received proposals from the following departments:</p> <table><tr><th>Sl.No.</th><th>Month and Year</th><th>FDP/ATP/EDP</th><th>Department</th></tr><tr><td>1.</td><td>August 2023</td><td>FDP</td><td>Psychology</td></tr><tr><td>2.</td><td>September 2023</td><td>FDP</td><td>Microbiology</td></tr><tr><td>3.</td><td>October 2023</td><td>FDP</td><td>Management Studies and Economics</td></tr><tr><td>4.</td><td>November 2023</td><td>EDP</td><td>Food Science and Nutrition</td></tr><tr><td>5.</td><td>January 2024</td><td>FDP</td><td>Chemistry</td></tr></table> <p>Furthermore, considering the suggestions received from the Organizing Secretaries, IQAC is requesting permission from this committee to consider the possibility of including participants from other universities in these programs.</p> <p>This matter is placed before the IQAC Committee for further suggestions and approval.</p>	Sl.No.	Month and Year	FDP/ATP/EDP	Department	1.	August 2023	FDP	Psychology	2.	September 2023	FDP	Microbiology	3.	October 2023	FDP	Management Studies and Economics	4.	November 2023	EDP	Food Science and Nutrition	5.	January 2024	FDP	Chemistry
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	<p>Minutes: Approved with the suggestion that the IQAC-initiated FDP/ATP/EDP shall be conducted solely for the benefit of the teaching and non-teaching staff of Periyar University. This is because one of the objectives of these programs is to ensure that at least 50 percent of the staff undergo training during this assessment period (Cycle 4).</p>																								
8.	<p>Application for FICCI Award</p> <p>The Federation of Indian Chamber of Commerce and Industry (FICCI) has</p>																								

	<p>invited applications for the 9th edition of the FICCI Higher Education Excellence (HEE) Awards. The deadline for submitting applications for the aforementioned award is 10th September 2023. The awards are divided into five categories. The IQAC intends to apply for the Excellence in Research, Innovation & Entrepreneurship Award.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p>Minutes: Approved</p>
9.	<p>Conduction of Orientation Programmes</p> <p>IQAC in collaboration with the department of Economics conducted an Orientation Programme on "Sustainable wealth creation through active and passive income generation" on 11.08.2023.</p> <p>Also, IQAC organised an orientation programme for the faculty members of Periyar University on "Creative Pedagogy Matters in Teaching-Learning" on 21.08.2023.</p> <p>This matter is placed before the IQAC Committee for information.</p>
	<p>Minutes: Noted. Also, it was suggested that the IQAC should continue the initiative of conducting orientation programme on Teaching Skill, and the above programme should be conducted once every semester.</p>
10.	<p>Application for NAAC Sponsored Seminar</p> <p>The NAAC provides financial assistance to academic institutions, which are having valid accreditation by NAAC to organize state and national level workshop/seminar /conference on themes related to quality issues in Higher Education. The programme is expected to facilitate high standards in higher education in relation to any of the quality parameters in Higher Education. The financial support from NAAC would be partial funding to a maximum of Rs. 1,00,000/- to an HEI to conduct a state/ national level seminar. The financial assistance to an institution will be provided only once in an accreditation cycle. Institutions who wish to avail financial assistance under this scheme should submit their proposal in the prescribed proforma at least five to six months before the proposed date of the seminar to the NAAC.</p> <p>In this context, IQAC plans to apply for financial assistance during the first week of September 2023 and intends to conduct the aforementioned seminar during the third week of February 2024.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p>Minutes: Approved</p>

11.	<p>Signing of MoU with Globelink India Pvt. Ltd., Chennai</p> <p>Globelink India Pvt. Ltd., located in Chennai, is a global logistics firm that operates across 27 countries with a network of 100 offices. The company has shown interest in signing a Memorandum of Understanding (MoU) with Periyar University. The primary objective of this MoU is to obtain internships and skill training opportunities to the University students. Also, they are keen on utilising the expertise available in Periyar University. In light of this, IQAC seeks the approval of this committee to proceed with signing the proposed MoU.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p>Minutes: Approved</p>
	<p>Table Agenda</p>
12.	<p>Certificate Course offered by DUIC</p> <p>The Directorate of University-Industry Collaboration, in their previous communication, conveyed to this committee their plan to offer a certificate course on 'Design Thinking Tools for Entrepreneurs.' Consequently, IQAC requests permission to obtain the current status of the above programme.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p>Minutes: Approved</p>
13.	<p>Strengthening Green Campus Activities</p> <p>'Get, Set, Go Green' is one of the best practices of Periyar University, as indicated in the Self-Study Report (SSR) submitted for the previous (3rd) cycle of NAAC accreditation. Considering the strength of this practice, it was decided to carry forward this activity as a best practice for the next cycle of NAAC accreditation. The IQAC seeks permission from this committee to request the In-charge of the Estate Office to explore the means through which this best practice (Green campus) can be further strengthened.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p>Minutes: Approved</p>
14.	<p>Institutional distinctiveness: Human Health Research</p> <p>Human Health Research is the distinctiveness of Periyar University, as</p>

	<p>indicated in the Self-Study Report (SSR) submitted for the previous (3rd) cycle of NAAC accreditation. Considering the strength of this practice, it was decided to carry forward this theme as distinctiveness for the next cycle of NAAC accreditation. The IQAC seeks permission from this committee to request all the HoDs and faculty members, especially from the departments of arts, social science, and humanities, to focus on research, publications, patents, and outreach activities related to the Human Health theme.</p> <p>This matter is placed before the IQAC Committee for approval.</p>
	<p><u>Minutes:</u> Approved</p>
15.	<p>Conducting a sensitization programme on NAAC Accreditation</p> <p>NAAC accreditation, conducted by India's National Assessment and Accreditation Council, evaluates the quality and performance of educational institutions. It helps assess and ensure the standards and excellence of higher education in India. Due to a lack of awareness about its potential benefits, many of the self-financing colleges affiliated with Periyar University have not opted for NAAC accreditation. In this connection, the IQAC requests permission from this committee to conduct a sensitization program on NAAC Accreditation during the first week of November 2023.</p> <p>This matter is placed before the IQAC Committee for approval</p>
	<p><u>Minutes:</u> Approved</p>
16.	<p>Encouraging faculty for Research Performance</p> <p>NAAC requires, on average, that every faculty member publish at least 2 papers in UGC CARE-listed journals. Also, International ranking institutions consider only those research articles published in either Scopus or WoS indexed journals. Given this, the IQAC would like to encourage faculty members to publish as many research papers as possible in Scopus or WoS indexed journals. In light of this, the IQAC requests permission from this committee to provide awards to faculty members of Periyar University based on their performance in the following themes:</p> <ol style="list-style-type: none"> 1. Project funding received 2. Research Publications 3. Patents 4. Copyrights 5. Start-ups 6. Book/Book Chapter publication <p>The detailed guidelines and the selection of awardees shall be decided by the committee duly constituted by the Hon'ble Vice-Chancellor.</p>

	This matter is placed before the IQAC Committee for approval
	Minutes: Approved
17.	<p>Guideline for the conduction of Seminar/ Conferences/Workshops</p> <p>The departments, cells, and centers of Periyar University are conducting seminars, conferences, and workshops with financial support from the University. It was observed that there was no uniformity in the way these programs are being conducted. In this connection, IQAC seeks permission from this committee to prepare suitable guidelines by a committee duly constituted by the Hon'ble Vice-Chancellor to ensure the quality of the above programs.</p> <p>Note: The terms of reference for the above committee exclude seminars, conferences, or workshops conducted with external funding support.</p> <p>This matter is placed before the IQAC Committee for approval</p>
	Minutes: Approved


 01.09.23
 [Director- IQAC]


 1.9.23
 [Chairman - IQAC]