



PERIYAR UNIVERSITY

Salem- 636011, Tamil Nadu, India

Periyar University Resource Management System – (ERP DOCUMENT)

Periyar University was established in the name of the great social reformer of South India, E.V.Ramasamy fondly called as Thanthai Periyar, to promote higher education in 1997. True to its motto, 'Wisdom Maketh the World', it is always committed for quality and transparency. In view of this, the University has been embarking on the inclusion of IT in its academic and administrative functions.

By virtue of powers vested with Periyar University, Salem under the Periyar University Act and Statutes, the University enacts the following policy. Periyar University has framed its own Enterprise Resource Planning (ERP) with effect from January 2018.

Aim: To fully integrate all the activities of Periyar University in a systematic manner for the optimal utilization of resources and efficient functioning with help of the suitable software and technology

Plan of Implementation: To implement ERP in the University system in a phased manner from 2018 to 2023. Initially important activities would be digitalized and carried out the work in the online platform of University.

Core Areas Identified

Periyar University Resource Management System will comprise of the following core systems.

1. General administration management system
2. College affiliation management system
3. Student admission management system
4. University examination management system
5. Finance Management System
6. Human Resource Management System
7. Purchase and stores Management System
8. Hostel Management System
9. Library Management System

10. Training and Placements Management System
11. Alumni Management System
12. Distance Education (PRIDE)

The University has planned to implement ERP in all areas in the coming years with more emphasis on the various core sub-systems.

1. General Administration Management System

The general administration forms the core of the University activities. The following activities have been identified for the inclusion in general administration under ERP.

- a) IQAC - Internal Quality Assurance Cell
 - All teaching-learning, evaluation, curricular, co-curricular, extension, API related information system
- b) Accreditation Management System (NIRF etc.,)
- c) File Tracking
- d) Meeting Management
- e) Document Management & Dispatch & Diary Management
- f) Vehicle Management And Repair & Maintenance
- g) Estate/Quarter & Guest House/Seminar Hall Management
- h) Legal Matter, Engineering Unit, Health Center Management
- i) Dean – College Development
- j) Dean – Research
- k) Dean – Student grievances management
- l) Swayam (E-learning) Management
- m) Computer Center (ERP implementation center) (Also, maintains website)
- n) Various Cells

2. College Affiliation Management System

The University is interested in creating transparent and speedy college affiliation related matters. This calls for adopting the college affiliation management system in a phased manner.

- a) Affiliation of New Colleges – Application, Scrutiny, Committee Formation, Sanction, Affiliation Certificate
- b) Renewal of Affiliation
- c) Uploading College Infrastructure, Faculty-Staff-Student Details
- d) Existing College Registration
- e) University Notifications

3. Student Admission Management System

Periyar University attracts students from different geographical areas and to simplify the admission process and increase the genuineness, the online student admission system will be adopted in due course. It comprises the following tasks such as

- a) Application & Registration & Uploading of Newly Enrolled Students Papers on Portal
- b) Checking Student's Eligibility
- c) Enrolment Number Generation
- d) Login Id for Students
- e) Enrollment Reports & Analysis

4. University Examination Management System

To reduce the grievances related to examinations and increase the reliability, the following sub-components would be included in the university examination management system. All examination related activities would be made online to avoid discrepancy and to enforce strict vigilance this ERP is of utmost useful.

- a) Enrollment Form & Exam Form Submission
- b) Complete Verification of Degree/Transcript
- c) Exam Hall Tickets/Answers Scripts/Results/Mark Sheets Online
- d) Application for Revaluation, Mark Sheet, Transcript & Degree, Migration Certificate
- e) Examiner Management (Database, Appointment, Payment)

5. Finance Management System

- a) University budget
- b) Payments To Students, Staff & Vendors
- c) Scholarships & Stipends
- d) Bill Passing
- e) Core Accounting
- f) Auditing

6. Human Resource Management System

- a) Service Book
- b) Pension & Gratuity
- c) Biometric Attendance & Leave Management
- d) PF (GPF/CPF/NPS)

- e) Recruitment

7. Purchase and stores Management System

- a) Notification & Tender
- b) Purchase process
- c) Store report

8. Hostel Management System

- a) Hostel administration (rooms, eligibility and fees)
- b) Report

9. Library Management System

- a) Books & Journals purchase
- b) Issue management
- c) Library usage Report

10. Training and Placements Management System

- a) Training activities
- b) Placement activities
- c) Reports

11. Alumni Management System

- a) Alumni Enrolment
- b) Alumni Relationship Management

12. Distance Education Management System

- a) Student Enrolment
- b) Self – Learning Material (SLM)
- c) Queries and Grievances

The implementation of the Enterprise Resource Planning would be carried out in a phased manner. This requires the training of the personnel in the online related activities.

Expected Outcome:

This ERP is expected to provide transparency in university activities to be undertaken in a systematic, reliable and efficient functioning.

