**NOMINATION OF NEW PROGRAMME OFFICER TO LOOK AFTER**

**THE NSS UNIT IN THE COLLEGE**

Bio-data of Thiru /Tmt/Selvi…………………………………………………………………

Designation……………………………………Department …………………….. nominated

as Programme Officer of Unit No :…………………… of…………………………..College.

**I. Personal**

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| --- |
| Photo |

1. Name of the Teaching Faculty :
2. Date of Birth & Age :
3. Community ( SC/ST/OBC/General) :
4. E Mail ID :
5. Contact Mobile Number :
6. Present Residential Address :

1. Date of Appointment in the College :
2. Total Teaching Experience :

(Including previous experience in other organizations)

**II.ACADEMIC**

1. Qualification :
2. Seminar/Workshop/Course Attended :

**III.General**

1. Previous Experience in NSS :
2. Special talents :

**DECLARATION**

I ………………………………………… Designation…………………………………….of College here by assure that as NSS Programme Officer, I will carry out the principles enunciated in the NSS Manual in true letter and spirit.

I shall undergo the General Orientation Course within one year from the date of appointment as Programme Officer.

I shall maintain the records prescribed in the Manual and handover them to the person(s) concerned as and when required.

I shall discharge duties honestly to boost the image of the NSS and the parent Institution.

**Signature of the newly nominated NSS officer**

**Countersigned**

**Signature of the Principal with office seal**