**STATEMENT OF ACCOUNTS & UC FOR REGULAR NSS ACTIVITIES**

**FOR THE YEAR 20\_\_\_\_20\_\_\_\_\_**

(All details should be computer typed in A4 sheet only)

**Name of the College:**

**Address:**

**No. of Units : One/ Two/ Three**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **RECEIPTS** | **OC****Rs.** | **SC****Rs.** | **ST****Rs.** | **PAYMENTS** | **OC****Rs.** | **SC****Rs.** | **ST****Rs.** |
| Opening Balance as on 1.4.20\_\_  |  |  |  | A. Out-of Pocket allowance to the Programme officer (Rs.400×12) |  |  |  |
| Grant received thro PFMS mode:First Installment : Rs.Second Installment : Rs. |  |  |  | 1. Clerical Assistance (Rs.100×12)
 |  |  |  |
| Interest from Bank |  |  |  | 1. Programme Development

Stationery & photos Rs.Orientation Rs.Refreshments Rs.TA to PO & Volunteers Rs.Utensils & Equipment Rs.Hospitality Charges Rs.Bank Charges Rs.Audit Fees Rs. |  |  |  |
| Other Receipts |  |  |  |
| Total Expenditure on the above (A to C) |  |  |  |
| Closing Balance as on 31.3.20\_\_ (as per Bank Pass Book & College Cash Book) |  | Nil | Nil |
| Total |  |  |  | Total |  |  |  |

**Signature of NSS Programme Officer(s) Signature of the Principal with seal**

**UTILISATION CERTIFICATE**

Certified that we have audited the NSS accounts with reference to the relevant facts of account, supported by proper vouchers and found correct. It is also certified that the Closing Balance as on 31.3.20\_\_ is in agreement with the Bank Pass Book and Cash Book.

Certified that the grant has been utilized for the purpose for which it is released.

**Date: Signature of Chartered Accountant with seal**