

Minutes of the IQAC Meeting held on 5th December 2018

The Second meeting of Internal Quality Assurance Cell (IQAC), Periyar University was held on 05.12.2018 at 11.00 pm in the Syndicate room Presided over by the Chairman-IQAC, Hon'ble ViceChancellor Prof. Dr. P. Kolandaivel.

The following Agenda were discussed:

1. Confirmation of Previous IQAC Meeting Minutes
2. Preparation of AQAR Report (2017-18)
3. Academic and Administrative Audit
4. Awareness Programme for Affiliated Colleges on "Quality and importance of Accreditation" as per NAAC suggestion
5. Any other matter.

The minutes of the meeting is presented as follows:

1. The Minutes of the first IQAC meeting held 7.8.2018 was approved and uploaded in the University Portal.
2. The members of IQAC have analyzed and prepared reports on "*Self Assessment Proforma*" and "*Student Feedback*" received from the departments and hostels besides prepared "*AQAR Report 2017-18*" to be submitted to NAAC before 31st December 2018 (online).
3. The dates for Academic & Administrative Audit (AAA) are planned in the month of January 2019.
4. Next IQAC meeting is scheduled to be held in the month of February 2019.
5. The IQAC has organized a workshop on "*Implementation of Outcome-Based Education and Road Map for NAAC Accreditation to Periyar University in 2020*" on 14.08.2018 to the Heads of the Departments and IQAC in-charges of the Departments besides explaining the implementation of the NACC new format from January 2018 onwards both in the University and affiliated colleges.
6. A meeting with Heads of the Department was held on 3.10.2018 and the departments were encouraged to implement the "Outcome-Based Education" and "MOOC" courses in their curriculum.
7. The Chairman and Members of the IQAC stressed importance of NAAC Accreditation to the University and its affiliated Colleges.
8. Review of data on NAAC Accreditation by IQAC reveals that out of 14 Government Colleges 7 are accredited; among 4 Autonomous colleges 2 got

accredited; out of 77 self-financing colleges only 15 were accredited and the Constituent Colleges are yet to be accredited.

9. It was suggested to motivate the Colleges to prepare for NAAC Accreditation with the guidance of already accredited colleges and also through University and NAAC representatives.
10. IQAC has organized a meeting of IQAC in-charges on 27.09.2018 and has plans to conduct meeting(s) of IQAC Co-ordinators of affiliated colleges.
11. Periyar University and few Government Colleges have participated in the One-day workshop on "*Empowering the Government Institutions for NAAC Accreditation*" organized jointly by RUSA and Department of Higher Education, Government of Tamil Nadu on 14th December 2018 at Chennai.
12. Detailed information on College Committee/ Governing Council shall be communicated to all colleges besides convening a meeting of College Principals and Managements for the same.
13. It was suggested to introduce a Certificate/ Diploma course on "*Heritage Tourism*" in Periyar University to promote the cultural heritage of this region in Tamil Nadu besides add-on course with marks on Sports.
14. It was also suggested to find alternatives for plastics as extension activity and conduct competition among students on "*Alternative of Plastics*".
15. Departments may identify and allocate the responsibility to a faculty on the following: Consultancy, Industrial Collaboration, Intellectual Property Right (IPR)/ Anti-ragging etc, Industrial Visits etc.
16. University Academic Calendar shall be co-ordinated by the CBCS Co-ordinator with details updated in due consultation with administration.
17. Training on Communication Skill Development, Coaching for Competitive Examinations are to be accelerated besides plans to Screen Scientific Movies/ documentaries, Students clubs etc. with separate co-ordinators.
18. IQAC forms on NAAC new format are to be computerized. The hard and soft copy the NAAC New Format has been sent to all the Heads of the Departments and IQAC in-charges of the Departments for preparation of reports on the New Format.

19. Departments are advised to create and maintain separate files related to NAAC besides maintaining a log book and sending reports to IQAC in time.
20. Internship to be introduced in the Curriculum.
21. Affiliated colleges are requested to submit the list of IQAC Co-ordinator(s) with the Contact details (Mobile & Email. Id, WhatsApp No. if any) to IQAC as early as possible for further action.
22. The Chairman has explained the incentives given to the faculty members for their research project, Consultancy, travel support for attending Seminars/Conferences in abroad besides the recent developments in infrastructure in the Campus, increase in number of URF, Incubation Centre and Innovations etc.
23. IQAC shall have email ID with University internet address.

Vedant
(Director, IQAC)

The Director
Internal Quality Assurance Cell (IQAC),
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L 24/12/18
(Chairman, IQAC)

VICE-CHANCELLOR
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